

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI

MINUTES  
REGULAR BOARD MEETING  
August 17, 2015

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levzow, Mr. Pulver, Mr. Smith, Ms. Walker and Ms. Pufahl. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Lenz, Mr. LeMay, Ms. McElroy, Mr. Krueger, Ms. Clemmons, Mr. Phil Kamrath, Akira Jacobson, Jaime Neuhauser, Kaylee Arnold, Alysha Pulver, Haley Johnson, Makenzie Schroeder, Mira Hinzman, Bailey Brewer, Liv Arndt, Jessica Duerst, Emma Tisil, Kacey Kennedy, Daphne Hawley, Alyssa DeFord, Patricia Jacobson, Eden Jacobson, Cassidy Lund, Arianna Morrison, Abby Nuss, George Ferriter, Regina Ontiveros, Katelyn Krueger, Clarissa Ontiveros, Kate Carlson, Molly Carlson, Barb Pulver, Alice Reigel, Ralph Levzow, Barry Pufahl, Amanda Seichter, Tyler Lindert, Chris Lindert, Michael Craig, Kathy Morrison, Senator Luther Olsen and Representative Keith Ripp.

Open Forum

Ms. Angie Engelman gave an update on the elementary playground project. She wanted to clarify that this project is being paid for by an Elementary PTO fundraiser and that it is not being paid for by the school or with referendum money.

Akira Jacobson addressed the school board about the cheer program that was cut due to budget cuts this year. She presented a petition with over 1000 signatures in support of having a PHS cheer team and she said that \$735 has been raised so far for the cheer program. Akira said each cheer participant is willing to pay \$100 per semester for the opportunity to participate in this sport and that fundraising should help pay for additional items and aid for those students who are unable to afford the cost. She asked the Board to reconsider their decision to cut the team. This item will be put on the agenda for the 9/8/15 school board meeting.

Discussion with Senator Olsen & Representative Ripp Regarding 2015-17 State Budget

Mr. Knitt told Senator Olsen and Representative Ripp about the budget cuts made for the 2015-16 school year which included: 4k Teacher—100% to 75%, 8<sup>th</sup> Grade English Teacher—100% to 75%, High School Phy Ed Teacher—100% to 75%, Eliminated a Business Ed Teacher, Field Trips, Staff Development, Activities Director, Special Ed Teacher, Buildings & Grounds Budget, Employee Health Insurance, Drama Performances, Cheer/Dance Team, District Office Staff, Elementary Assistant, Textbooks, Athletic Equipment and Summer School. He gave a presentation about the financial history of the Pardeeville School District and factors that influence that history and then combined that information with the state budget to show the impact it has on our school. He also gave examples of the financial effect the new voucher program can have on our school depending upon how many students participate in that voucher program. Mr. Knitt told our representatives that even though costs for the school have gone up, our school is operating on less money now than it was in 2007-08. He said this is now affecting students.

## Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. All but 18 elementary families registered their children during Registration Day held on 8/5/15. Ms. Kamrath is meeting with YMCA directors from Beaver Dam on 9/24/15 to look into a before and after school program for the elementary school. Twenty-five students are attending remedial summer school in August. The custodial staff did a great job cleaning the elementary school over the summer. An Open House will be held on 8/26/15 with classrooms open and community booths and organizations will be set up in the gym. Elementary staff will be working the Next Generations Science Standards for curriculum. Ms. Kamrath will be attending the WOW (Working on the Work) workshop this year which will update her on the Educator Effectiveness changes and assist her with the implementation throughout the year.

Mr. Lenz submitted a report on the middle school. Middle School 101 sessions were held with 5<sup>th</sup> grade parents in August. Middle School open house and 5<sup>th</sup> grade orientation will be held on 8/25/15. Mr. Lenz completed a data study of the Badger exam compared to the existing MAP data and he will continue to apply assessment results as they implement new academic standards. Middle School grade level teams will meet after school twice per month to collaborate on student concerns and other important issues.

Mr. LeMay submitted a report on the high school. Registration for all students was held in the high school gym on 8/5/15. Student Council held a "new student" orientation on 8/27/15. Mr. LeMay is finalizing dual credit agreements with Madison College and we will offer the following courses in 2015-16: Accounting, Medical Terminology, Health Care Careers, Intro to College Reading and Intro to College Writing, Algebra w/Applications, Intro to Tech Ed (Manufacturing), Drafting Solidworks and Agri-Science.

Ms. McElroy reported on technology in the district. **Network monitoring and support:** Ms. McElroy reviewed RMM Solution's Network Review with them and during that meeting she outlined a priority list of updates to equipment that she would like finished before the start of school. RMM brought in Sue Talo, Access to conduct a free power assessment of our server room UPS devices and they will make recommendations for future planning. Ms. McElroy will be recommending approval of RMM Solution's GreenLight monitoring solution proposal to have them monitor key network infrastructure devices for the district. All Chromebooks have been cleaned and re-enrolled and all staff laptops have been distributed after reimaging from previous lab location, 3 HS labs and MS lab have all be reimaged. **Software and Administrative:** All student and staff accounts have been set up and updated. Setup/updates had to be done on the phone system, Blackboard Connect, Google apps accounts and a PowerSchool grade book software review done after a version update.

Mr. Krueger reported on custodial/maintenance items which included the following: Took down a fence that went through the middle of the elementary school's playground, replaced and repaired broken parts on all middle/high school lockers, installed a bottle filler retrofit kit on a middle school water fountain, did cement work at the elementary entrances, spread mulch on playgrounds, changed out all soap dispensers in the district to save money, serviced both burnishers, waxed floors, painted rooms and doors, repaired PVC piping on the well for the ball fields, etc. The band offices and closet had the floor tile abated and have been carpeted.

### Committee Reports

The Buildings and Grounds committee met on 8/3/15 to review bids for the high school hot water heater, discuss asbestos abatement update and discuss the upcoming snow removal bids and terms. The committee decided to go with two year bids for snow removal. Mr. Krueger will send out info for bids in September and approval of the snow renewal bid should take place in October.

### Board Committee Meeting Schedule for 2015-16

School board members were given a copy of a tentative committee meeting schedule for the 2015-16 school year: Curriculum Committee—will schedule meetings as needed; Buildings & Grounds—1<sup>st</sup> Monday of each month at 6:00 p.m.; Policy Committee—2<sup>nd</sup> meeting of each month at 7:00 p.m.; Finance Committee—3<sup>rd</sup> Monday of each month at 6:00 p.m.; and Personnel Committee—4<sup>th</sup> Monday of each month at 7:00 p.m.

### Attendance at WASB Fall Regional Meeting

Ms. Pufahl and Mr. Balsiger cannot attend the WASB Fall Regional meetings this year. Ms. Levzow and Mr. Smith will attend the meeting in DeForest. The rest of the board members and Mr. Knitt should let Ms. Clemmons know if they plan to attend and which meeting they want to go to.

### Board Member Concerns

None

### Approval of Minutes Dated 8/3/15

A motion was made by Ms. Ives to approve the minutes dated 8/3/15. The motion was seconded by Ms. Walker. Motion carried 7-0.

### Approval of Receipts/Expenditures

A motion was made by Ms. Walker to approve the receipts/expenditures. The motion was seconded by Mr. Pulver. Motion carried 7-0. Check numbers submitted and approved included #53369-53378, 53423-53448, 53463-53523, 10548-10554, 0172915DDF, 01AMEX199A, 01AMEX0200—01AMEX0210, and 4900001066-4900001070.

### Approval of 3<sup>rd</sup> Grade Teaching Position

Due to an increase in the number of students in 3<sup>rd</sup> grade, Mr. Knitt recommended adding another 3<sup>rd</sup> grade teaching position. A motion was made by Ms. Levzow to approve adding a 3<sup>rd</sup> grade teaching position. The motion was seconded by Ms. Ives. Motion carried 7-0.

### Approval of High School Social Studies/Special Education Position

Mr. Knitt recommended approval for a high school social studies/special education position due to new enrollment. A motion was made by Ms. Ives to approve adding a high school social studies/special education position. The motion was seconded by Ms. Walker. Motion carried 7-0.

### Approval of Certified Staff

A motion was made by Ms. Levzow to hire Ms. Angeline Edgar for the 3<sup>rd</sup> grade teaching position. The motion was seconded by Mr. Smith. Motion carried 7-0.

A motion was made by Ms. Ives to hire Ms. Anastasia Henaman for the high school social studies/special education position. The motion was seconded by Mr. Smith. Motion carried 7-0.

A motion was made by Ms. Walker to hire Ms. Erica Sherrick for the 50% 4K teaching position. The motion was seconded by Ms. Ives. Motion carried 7-0.

Ms. Kamrath recommended hiring Ms. Melissa Breunig for the Early Childhood position pending completion of the background check which had not been completed yet. A motion was made by Mr. Smith to hire Ms. Melissa Breunig for the Early Childhood teaching position pending the background check. The motion was seconded by Ms. Levzow. Motion carried 7-0.

### Approval of Additions/Changes to Co-Curricular Advisors

The following additions/changes were made to the Co-Curricular Advisors list:

Amanda Seichter—FFA Advisor (remove Cal Bouwkamp)

David Thirsten—FBLA Advisor

Chelsea Koshel—MS Tech Support (remove Megan Kopfhamer)

A motion was made by Mr. Pulver to approve the additions/changes to the co-curricular advisors. The motion was seconded by Ms. Walker. Motion carried 6-0-1. Ms. Levzow abstained.

### Approval of Co-op Middle School Football

Rio Schools contacted our school about the possibility to co-op in middle school football because they have low numbers signed up to play. Our original sign-up sheet for middle school football had only 20 students signed up so we could use some extra numbers too. Rio Schools would provide their own transportation. The players would all wear Pardeeville uniforms. A motion was made by Mr. Balsiger to approve co-op middle school football with Rio. The motion was seconded by Mr. Smith. Motion carried 7-0.

### Approval of Network Monitoring Solution Proposal

Ms. McElroy recommended approving a proposal by RMM Solution for their GreenLight monitoring solution. RMM would monitor key network infrastructure devices for Pardeeville Schools. There is a one-time implementation cost of \$1,600 and a monthly cost of \$750.00. A motion was made by Mr. Balsiger to approve the network monitoring proposal from RMM Solutions. The motion was seconded by Ms. Levzow. Motion carried 7-0.

### Approval of Certified Staff Handbook

A motion was made by Mr. Smith to approve the Certified Staff Handbook. The motion was seconded by Mr. Balsiger. Motion carried 5-0-2. Mr. Pulver and Ms. Levzow abstained.

### Approval of Support Staff Handbook

A motion was made by Ms. Levzow to approve the Support Staff Handbook. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

### Approval of Mental Health Memorandum of Understanding

A memorandum of understanding with Aspen Family Counseling was presented to the school board for approval. Mr. Knitt said Aspen Family Counseling would come to the district one half day a week to meet with students who have needs that our staff cannot deal with. Aspen would be paid either through insurance or Medicaid—the school district pays nothing. Our only responsibility is to provide a place for the counselor and student to meet. Parents have the right to choose this service if they want. Students would be able to receive this type of counseling at our school rather than having to travel to another location. Members of the school board expressed a potential liability concern for our school and would like to have a hold harmless clause with this memorandum of understanding agreement. A motion was made by Mr. Balsiger to table this item. The motion to table was seconded by Ms. Levzow. Motion carried 7-0.

### Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Tuesday, September 8, 2015. Agenda items will include: Sauk, Columbia & Marquette County Manufacturing Presentation, Trap Shooting Club Presentation, Board Member Attendance at WASB Fall Regional Meeting, Board Member Concerns, Discussion/Action on Cheer/Dance Program, Approval of Minutes Dated 8/17/15, Approval of Mental Health Memorandum of Understanding, Approval of Leave of Absence Request, Approval of Support Staff, Approval/Resignation of Certified Staff, Approval of Out-of-State/Overnight Trip for FFA National Convention, Approval/Changes to Co-Curricular Advisors for 2015-16, Approval of 2015-16 Contract with Pardeeville Education Association, Approval of Using Midwest Scholastic, and Approval of 2015-16 Transportation Contract with Smith Bus.

### Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to discuss staffing of food service.

### Adjournment

A motion was made by Ms. Walker to adjourn. The motion was seconded by Ives. Motion carried 7-0. The meeting was adjourned at 10:38 p.m.

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Lynette Ives, Clerk