

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI

MINUTES  
REGULAR BOARD MEETING  
June 15, 2015

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Lezow, Mr. Pulver, Mr. Smith, and Ms. Pufahl. Ms. Walker arrived at 7:15 p.m. Ms. Ives was absent. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Lenz, Mr. LeMay, Mr. Krueger, Ms. Clemmons and Mr. Tim Kath.

Open Forum

No open forum issues were brought forward.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. She met with the special ed director and worked out schedules for Early Childhood for the coming school year and she sent schedules and letters out to the families. There are 240 students signed up for summer school. Ms. Kamrath's daughter will be organizing and putting together an elementary school float for the 4<sup>th</sup> of July parade. Ms. Kamrath sent out invitations to 75 students in May to attend Remedial Summer School in August. Teachers recommended students who would benefit from extra math and reading support provided in this remedial summer school program. Bus transportation for students who live within a bus route will also be provided for remedial summer school in August.

Mr. Lenz submitted a report on the middle school. The 8<sup>th</sup> grade promotion ceremony was a success. A middle school talent show was held. All staff Student Learning Objectives (SLO's) were completed and rated and initial year-end conferences were held with all teachers. Middle School remedial summer school classes in reading and math will run 4 days per week from June 15 to July 9. Ms. McGraw, the new middle school counselor, worked 3 days of transition with Mr. Haynes and job shadowed him for a day before the end of the school year. The middle school yearbook was handed out during the last week of school.

Mr. LeMay submitted a report on the high school. There were 61 seniors that took part in the graduation ceremony held on 5/23/15, with two students finishing after the graduation ceremony with Mr. Brey and one student still needing to finish up. If that one student finishes, we will have a 100% graduation rate again this year. The Bulldog Foundation excavated an area by the football/track and poured concrete and planted flowers. Additional benches were also added. Remedial summer school for high school students will run June 9-30. Spanish students will leave for Costa Rica the week of June 15. Mr. LeMay went to Madison College on June 10 to work out contracts for the 2015-16 school year. We will be working with Madison College for another year with the technology education class and also adding the health career services class. Mr. Bouwkamp is working on getting horticulture aligned so it

can be offered as a dual credit course. Teachers were evaluated using the new Educator Effectiveness model. Staff also finished their first Student Learning Objectives (SLO's) for the school year.

Ms. McElroy reported on technology in the district. **Network monitoring and support:** Full network evaluation of key infrastructure components will be started on June 11. Batteries are being replaced in backup systems. Ms. McElroy is reviewing the contract with Gaggle email and Google Drive archiving along with student apps filter support for internet safety. Two failing projectors in classrooms were replaced and two LED displays were installed in administrative offices. All mobile devices for staff were checked in at the end of the school year for cleaning and updating. The Mojo Helpdesk system is being used to manage all summer work tickets in the tech department to track projects. Mr. Hineman will be helping with technology work for 2-3 days a week in the summer. Over 500 Chromebooks will be updated, cleaned and set up for the new year. Updates are being planned for all 31 switches and 73 wireless access points over the summer. Ms. McElroy attended a Fortinet meeting on 6/9/15 and learned about the new Sandbox subscription to screen suspicious traffic to scan for unknown threats which cause denial of service attacks and send out private information for identify theft.

Mr. Krueger reported on custodial/maintenance items which included the following: Replaced a leaking water pump on the Whirlpool washer, painted storage building exterior main doors, mounted monitors and ran HDMI cables in two offices, fabricated and hung poles in the elementary lighting closet to hang light fixtures on, changed out all kitchen flexible wash hoses, repaired two exterior lights on storage shed, replaced two roof ex-fan motors, shut some air handler units and boilers down for the season, serviced the high school dishwasher gear box, cut down some pine trees, performed yearly service on the kitchen's delivery van, had Davis Construction come to roll the practice football and softball fields and worked on 37 L4L work orders. The asbestos abatement project is done and the new flooring will be installed. The parking lot project is also underway.

#### Committee Reports

None

#### District Awards

Mr. Knitt said thanks to the support of the community and the hard work of staff, the Pardeeville Area School District is now being recognized state wide and nationally. The Pardeeville Area school District was recognized as a strong district by national organizations such as the 2015 Niche Rankings and U.S. News and World Report. Also, Pardeeville High School was recognized in May of this year as a Level 3 Advanced Placement Pacesetter School for impressive student AP access and excellence in AP exam scores in the State of Wisconsin for the 2013-14 school year.

#### Results of Math & English Preparedness Data from Madison College

Mr. Knitt reported on results of the annual Math and English Preparedness data for Pardeeville School District graduates attending Madison College. Results in the Reading, Writing and English categories were very good; however, the results in math were not as good. Mr. Knitt said changes will be made in math next year which should help improve our math scores.

### Annual Reading Recovery Report

Ms. Kim Zak submitted an annual report on the Reading Recovery program. The Reading Recovery program has been used in Pardeeville Schools for 19 years now and has served 261 students. This early intervention program provides 30 minutes of individualized reading and writing instruction for the lowest achieving first grade students. This year, 8 students received Reading Recovery support and all of these students showed improvement and benefited greatly in their understanding of how reading and writing works.

### Update on 2014-15 Budget

Mr. Knitt gave an update on the status of the 2014-15 budget.

### 2015-16 Budget

Mr. Knitt gave an update on the status of the 2015-16 budget.

### Board Member Concerns

Mr. Balsiger inquired as to whether our school district has a policy on gender identification. Mr. Knitt replied that our policies address non-discrimination but nothing specific to gender identification at this time.

### Approval of Minutes Dated 6/1/15

A motion was made by Mr. Balsiger to approve the minutes dated 6/1/15. The motion was seconded by \_\_\_\_\_ Mr. Smith. Motion carried 6-0.

### Approval of Receipts/Expenditures

A motion was made by Ms. Walker to approve the receipts/expenditures. The motion was seconded by Mr. Smith. Motion carried 6-0. Check numbers submitted and approved included #53225-53284, 10528-10537, 01053015WF, 0153015ACH, 0153015DDF, 53041-53078, 53139-53198, 01AMEX0182-01AMEX0192, and 4900001060-4900001061.

### Approval of Out-of-State, Overnight/Sunday Trip for FFA

Mr. Bouwkamp submitted a Jag Lake field trip request for FFA students on June 25-29, 2015. A motion was made by Ms. Levzow to approve the Jag Lake FFA trip. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

### Approval of Elementary School Handbooks

A revised Elementary School Student Handbook and revised Elementary School Staff Handbook were presented to the school board for approval. Ms. Kamrath gave the Board a list of the changes that were made. A motion was made by Mr. Smith \_\_\_\_\_ to approve the Elementary School Handbooks. The motion was seconded by Mr. Pulver. Motion carried 6-0.

### Approval of Middle School Handbook

An updated Middle School Handbook with a list of the changes was given to the Board. A motion was made by Mr. Pulver to approve the Middle School Handbook. The motion was seconded by Ms. Walker. Motion carried 6-0.

### Approval of Summer School Contracts

Remedial Summer School contracts were submitted to the Board for approval for Mr. Mike Craig, Ms. Ginny Harmon, Mr. Tim Kath, Ms. Chelsea Koshel, Ms. Erin Semrad and Mr. Greg Wagoner. Summer School weight room contracts were submitted for approval for Mr. Ron Hulberg, Mr. Justin Nickel, Mr. Luke Standiford and Mr. James Tessman. A motion was made by Mr. Smith to approve the contracts for remedial summer school and the weight room. The motion was seconded by Ms. Levzow. Motion carried 6-0.

### Approval of Co-Curricular Advisors

A list of co-curricular advisors for the 2015-16 school year was presented to the Board for approval. A motion was made by Mr. Pulver to approve the list of co-curricular advisors with the addition of Beth White. The motion was seconded by Ms. Walker. Motion carried 5-0-1. Mr. Smith abstained.

### Approval/Resignation of Certified Staff

A motion was made by Mr. Smith to approve hiring Ms. Jennifer Saloun for the elementary teacher position. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

A motion was made by Ms. Levzow to approve hiring Mr. Alex Hammerschmidt for the 75% phy ed position. The motion was seconded by Ms. Walker. Motion carried 6-0.

### Approval to Close Stage & Play Activity Account and Move Funds to Theatrical Society Account

A motion was made by Ms. Levzow to approve closing the Stage and Play Account and moving those funds to the Theatrical Society Account. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

### Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, June 29, 2015. Agenda items will include: Scholarships Held by the District, Update on 2014-15 Budget, 2015-16 Budget, Board Member Concerns, Approval of Minutes Dated 6/15/15, Approval of Expenditures, Approval/Resignation of Certified Staff, Approval of High School Handbooks, an executive session to approve executive meeting minutes dated 6/15/15, hear end of the year reports from Mr. Lenz and Mr. LeMay, discuss 2015-16 support staff salaries, discuss 2015-16 administrator salaries, discuss Activity Director position and action on items from executive session.

### Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve the executive minutes dated 6/1/15, discuss 2015-16 support staff salaries, discuss 2015-16 administrator salaries, discuss 2015-16 activity director position compensation, and to hear end of the year reports from Ms. Kamrath and Mr. Knitt.

### Adjournment

A motion was made by Mr. Pulver to adjourn. The motion was seconded by Ms. Levzow. Motion carried 6-0. The meeting was adjourned at 10:37 p.m.

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Lynette Ives, Clerk