

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI
MINUTES
REGULAR BOARD MEETING
May 23, 2016

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Lezow, Mr. Pulver, and Ms. Pufahl. Ms. Ives arrived at 7:05 p.m., Ms. Walker arrived at 7:07 p.m. and Mr. Smith arrived at 7:42 p.m. Absent was Ms. Mikayla Brouette, Student Representative. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Lenz, Mr. LeMay, Ms. McElroy, Ms. Clemmons, Ms. Megan Dietzenbach, Ms. Courtney McGraw, Ms. Crystal Huset, and Ms. Amanda Seichter.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. Muffins for Moms was held on 5/6/16 and Doughnuts for Dads was held on 5/20/16. Testing went smoothly for the Wis Forward exams taken by all third and fourth graders. MAP testing was held May 9-20. The May late start in-service time was spent going over grade level assessment, reading folders and loading CORE language arts curriculum into our website. "Music Moves Me" was the theme for the concert on 5/12/16. PTO had a bike rodeo on 5/21/16 where all participants received a free bike helmet and were shown bike safety. Ms. Kamrath will meet one on one with all of her teachers the week of 5/23 to discuss SLO/PPG's, observations and student and teacher growth. The summer playground park program will run June 13-August 11 on Tuesdays-Thursdays from 12:00-4:00. The before and after school program will begin in September and will be run by St. John's Daycare in Portage rather than the YMCA as previously planned.

Mr. LeMay submitted a report on the high school. Graduation is on 5/28/16. There were 25 students this year who took a total of 35 AP exams. A total of \$226,978 was given out in scholarships during Awards Night on 5/19/16. A grade 5-12 band and choir concert was held on 5/10/16. High School remedial summer school will run June 7-24. This year's Cancer Run/Walk sponsored by Student Council raised \$24,500 for the Wisconsin Carbone Cancer Center. ACTAspire testing for freshmen and sophomores was held on 5/11/16. Our school did not get the Fab Lab grant, however, we are moving forward with the Fab Lab anyway for our Technology Education class and will apply again next year for the grant. Mr. LeMay is planning for the Rural Central Columbia County Labor Initiative meeting on 6/8/16 at our school to get local school districts together to work as a collective and pool resources for our schools. Ms. Huset, Mr. LeMay along with Ms. Juanita Comeau from Madison College will be presenting at the National Career Pathways Network conference in Indianapolis on October 6-7.

Mr. LeMay gave an Activities Director report. Ms. Pulver and Mr. LeMay attended the Trailways Conference meeting on 5/4/16. Spring sports are finishing up and spring coaches were given their evaluation packets and need to return those to Mr. Knitt after their seasons end. Coach Waldinger had sign-ups for fall cheer and Coach Wendt had sign-ups for volleyball. Football will still hold their summer camp in July regardless if we have a head football coach in place by then. The assistant football coaches have done a good job of picking up the slack left by this vacant position.

Ms. McElroy reported on technology in the district. **Network and Hardware:** Network engineer projects included starting set up on new SAN to migrate all district server data on June 7 and Microsoft imaging for workstations and cleanup of database. Ms. McElroy is finalizing eRate 471 applications for the 2016-17 school year. Charter is installing the new fiber connection in the village to PASD. An interactive screen will be purchased and installed through common school funds for each LMC. Mr. Knitt and teachers met to discuss future options for transition and replacement of the Smartboard SB 680 at equipment since end of life for those units will be December 2018. It was decided that SmartBoards will be replaced with the JTouch interactive LED screen over the next 3 years. **Software and Administrative:** FORWARD state testing went smoothly. ACT Aspire testing was set up and completed for grades 9 and 10. MAP testing for grades K-8 is mostly completed. **eRegistration:** Office staff worked on setting up documents and permissions for eRegistration. All handbooks and forms that parents used to fill out on paper for registration will now be done online hopefully prior to the registration/picture day in August. Ms. McElroy attended the Wiscnet Future Technologies and CESA 5 Tech Coordinators meetings in May.

Mr. Krueger reported on custodial/maintenance items which included the following: Replaced leaking transmission gasket on ball field grading machine, graded and lined ball fields, replaced axle bearings on utility trailer, repaired LMC wooden chairs, did set up and take down for concerts, preventive maintenance on exhaust fans, replaced valve in uni-vent, started shutdown process for boilers, mowed and trimmed trees, repaired mower, helped set up for Cancer Run/Walk, worked on 53 work orders last month, etc.

Committee Reports

Curriculum Committee—met on 5/3/16 to discuss core curriculum sequencing.

Personnel Committee – met on 5/2/16 to review certified staff supplemental pay plan, review an alternative benefit plan for married couples, discuss board of education questions for middle school and high school principal interviews, and held an executive session to discuss support staff and administrator wage increases for 2016-17.

Student Representative Report

No report given.

School Board Committee Assignments

Buildings & Grounds Committee—Becky Levzow (Chair), Matthew Smith and Daniel Pulver

Curriculum Committee—Hal Balsiger (Chair) and Becky Levzow

Finance Committee—Lynette Ives (Chair), Daniel Pulver and Karla Walker

Personnel Committee—Margo Pufahl (Chair), Hal Balsiger and Matthew Smith

Policy Committee—Karla Walker (Chair), Lynette Ives and Margo Pufahl

Guidance Conferencing Updates

Ms. Megan Dietzenbach reported on elementary counseling for the year. She met with one classroom per grade level weekly. The classroom lessons included school expectations, anti-bullying awareness, friendships/accepting differences, feelings—recognizing your own and others, conflict resolution, understanding our strengths and challenges, strategies to help focus and listen in class, kindness, careers, and end of the year transitioning to the next grade. About 84% of fourth grade students and parents attended transition to middle school meetings. Ms. Dietzenbach also held small group and individual counseling sessions throughout the school year.

Ms. Courtney McGraw reported on middle school counseling for the year. Some of the counseling with individual grades included: 5th grade—emergency lessons, puberty, etc., 6th grade—self-esteem, 7th grade—mindfulness, and 8th grade—transition to 9th grade, 4-year planning for High School, graduation requirements, college entrance requirements, etc. Middle School counseling discussions included academic and career planning, visual and taught expectations and being respectful, responsible students. Ms. McGraw also started a Kind Club for 6th and 7th grade girls and she organized 8th grade mentors to work with younger middle school students.

Ms. Crystal Huset reported on counseling this year with high school students. She met with freshmen to discuss 4 year plans, types of degrees, etc., held conferencing meetings with sophomores and their parents, met with juniors in groups to discuss ACT and ACT prep, and met with seniors to discuss graduation plans, scholarships, etc. She also met with 8th grade students along with Ms. McGraw to provide information about high school. Future goals include hosting the Rural Central Columbia County Labor Initiative meeting at Pardeeville along with Mr. LeMay on June 8, pursuing more youth apprenticeships, increasing work with Aspen Counseling, and presenting at the National Career Pathways Network conference in Indianapolis in October.

PBIS Report

Ms. Dietzenbach reported on the PBIS (Positive Behavioral Intervention Support) program that is being used at the elementary school. The program uses the SWIS system to keep track of data to identify students in need of support and appropriate intervention needed. The data can be identified and broken out by location, problem behavior, time of day, day of week, student name, etc.

ACT Results

Ms. Huset said this is the second year that all juniors were required to take the ACT. A pretest of the ACT was given in November followed by 4 weeks of practice for the ACT in February. The ACT test average improved greatly between the pretest in November and the actual test and also improved over last year's average.

Skills USA Report

Ms. Huset, co-advisor, said there were 8 registered members for Skills USA this year. Students competed in District, Regional and State Skills USA competitions this year and there is a solid group of students coming next year.

2016-17 Budget Update

Mr. Knitt gave an update on the 2016-17 budget.

Board Member Concerns

Mr. Pulver brought forward an idea from his daughter, Kelly Cook, who is one of our elementary teachers to start a Pardeeville School garden to use as a learning tool, to develop an understanding of where food comes from and the importance of healthy eating. The plan included having elementary students begin the plants by seed in their classrooms, having FFA students involved and involving summer school students who could tend to the garden. Produce could be served as part of school lunch, sold at the ice cream/pie social on Thursdays, etc.

Discussion/Action on Alternative Benefit Plan for Married Couples

Mr. Knitt said per our certified staff handbook that the alternative benefit plan for certified staff members who do not take the health insurance ends at the end of the current school year. Last spring a request was made that we keep the plan in place for married couples who both work in the district. Ms. Pufahl said the Personnel Committee reviewed this request and it is there feeling that they stand by their original decision to phase this out. A motion was made by Ms. Levzow to not offer the alternative benefit plan. The motion was seconded by Ms. Walker. Motion carried 6-0-1. Mr. Balsiger abstained.

Discussion/Action on Certified Staff Supplemental Pay Plan

Mr. Knitt copied the board members with a certified staff supplemental pay plan he proposed earlier to the Personnel Committee to consider in helping keep our less experienced teachers in the district by being more competitive in salary. Certified staff on Step 6 or 7 would move one step in 2016-17; step 4 or 5 would move one step in 2017-18; step 2 or 3 would move one step in 2018-19; and step 1 would move one step in 2019-20. A motion was made by Mr. Smith to approve the certified staff supplemental pay plan. The motion was seconded by Mr. Balsiger. Motion carried 5-0-2. Mr. Pulver and Ms. Levzow abstained.

Approval of Minutes Dated 5/2/16

A motion was made by Mr. Balsiger to approve the minutes dated 5/2/16. The motion was seconded by Mr. Pulver. Motion carried 7-0.

Approval of Receipts/Expenditures

A motion was made by Ms. Walker to approve the receipts/expenditures. The motion was seconded by Ms. Ives. Motion carried 7-0. Check numbers submitted and approved included #54931-54973, 10636-10645, 0143016ACH, 0143016DDF, 54697-54747, 54807-54880, 390W140116, 390W240116, 390W340116, 390W440116, 4900001081, and 01AMEX0322-01AMEX0327.

Approval of Certified Staff

A motion was made by Ms. Levzow to approve hiring Mr. Andrew Sexton for the Business Education teacher position. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval of 2017-18 High School Math Sequencing Plan

Mr. LeMay worked with a math consultant from CESA 5 regarding the high school math program. Proposed changes to the high school math sequencing included eliminating the concepts classes for algebra and geometry and adding support classes instead, and adding a statistics with pre-calculus class. A motion was made by Mr. Balsiger to approve the 2017-18 high school math sequencing plan. The motion was seconded by Ms. Walker. Motion carried 7-0.

Approval of Middle School Handbook

Mr. Lenz said there are a few pages in the Middle School Handbook where the time needs to be corrected yet because the school day time will change for the coming school year. Also, a recommendation was made for page 11 under "Telephone" that the words, "or send texts at any time during class" be added. A motion was made by Mr. Pulver to approve the Middle School Handbook for 2016-17. The motion was seconded by Mr. Smith. Motion carried 7-0.

Approval of Additional Summer School Contracts

Additional summer school contracts were presented for approval: Mary Kamrath—Summer School Coordinator; Nathan Barden—Special Ed Aide for summer school and summer park program; Kim Peterson—Special Ed Aide for summer school; Mike Craig, Virginia Harmon, Amy Jenatscheck, Chelsea Koshel and Greg Wagoner—remedial summer school teachers; and Rachel Wilson—Summer Park Program. A motion was made by Mr. Smith to approve the additional summer school contracts as presented. The motion was seconded by Ms. Levzow. Motion carried 7-0.

Approval of Family Leave Request

A motion was made by Mr. Pulver to approve the family leave request for Mr. Eric Cooke. The motion was seconded by Mr. Smith. Motion carried 7-0.

Approval of Support Staff Retirement Request

A motion was made by Ms. Levzow to approve the retirement request from Ms. Cathy Rivest. The motion was seconded by Ms. Walker. Motion carried 7-0.

Approval of the 2016-17 CESA 5 Contract

A motion was made by Ms. Ives to approve the 2016-17 CESA 5 contract. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

Approval of Alio Contract for 2016-17

A motion was made by Ms. Ives to approve the Alio contract for 2016-17. The motion was seconded by Ms. Levzow. Motion carried 7-0.

Approval of Donation to Baseball

A motion was made by Mr. Pulver to approve the donation for the baseball program. The motion was seconded by Ms. Ives. Motion carried 7-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, June 6, 2016. Agenda items will include: FFA Report, Summer Schedule, July Board Meeting Dates, 2016-17 Budget Update, Board Member Concerns, Approval of Minutes Dated 5/23/16, Approval of Varsity Head Coaches for 2016-17, Approval of Resignation from High School Forensics Coach, Approval of Middle School Art Club, Approval of Co-Curricular Advisors for 2016-17, Approval of Overnight Trip for FFA, Approval of Additional Summer School Contracts, Approval of Support Staff Wage Increase for 2016-17, Approval/Denial of Open Enrollment Applications, Approval of Middle School Principal, Approval of High School Principal, Approval of Donation from Walmart, Approval of Donation for Elementary Playground, and an executive session to approve the executive meeting minutes dated 5/23/16, to discuss a student request for early graduation, to hear end of the year reports from Mr. Krueger and Ms. McElroy, and action items from closed session.

Executive Session

An executive session meeting was held under 19.85(1)(c) of the Wisconsin State Statutes to hear an end of the year report from Mr. Lenz, to approve the executive minutes dated 5/2/16, 5/5/16, 5/9/16, 5/12/16, 5/16/16, 5/17/16, discuss Middle School and High School Principal positions, and to discuss support staff and administrator wage increases for 2016-17.

Adjournment

A motion was made by Ms. Levzow to adjourn. The motion was seconded by Ms. Walker. Motion carried 7-0.

The meeting was adjourned at 11:05 p.m.

Lynette Ives, Clerk