

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI

MINUTES  
REGULAR BOARD MEETING  
May 18, 2015

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Lezow, Mr. Pulver, Mr. Smith, Ms. Walker, Ms. Pufahl and Mr. John Walton, student representative. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Lenz, Mr. LeMay, Mr. Krueger, Ms. McElroy, Ms. Clemmons, Ms. Ashley Spafford, Mr. Michael Haynes, Ms. Crystal Huset, Ms. Carrie Hirst, Mr. Mike Babcock, Ms. Molly Carlson, Mr. Dan Evans, Ms. Sally Chapman, Ms. Madelyn Chapman, Mr. Philip Davis, Ms. Cindy Davis, Ms. Jessica Bradshaw, Ms. Savannah Davis, Ms. Melissa Fischer, Mr. Shawn Mecum, Ms. Breanna Billman, Mr. Terry Billman, Mr. Patrick Brodie, Ms. Amy Brodie, Mr. Richard Smith, Mr. Kent Fish, Ms. Montanna Fortney, Ms. Ali Brodie and Ms. Barb Allen.

Recognition of State Forensics and Solo & Ensemble Students

The school board recognized Ms. Madelyn Chapman for earning first place at State Forensics, Hailey Sieber for earning first place for State Vocal Solo, and Ms. Ali Brodie, Ms. Montanna Fortney and Ms. Savannah Davis for earning first place at State Solo and Ensemble for Band. Ms. Myah Curtis also took first place for State Vocal Solo but was absent from the meeting.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. A music concert/art show was held on 5/14/15. Over 400 muffins were served on "Muffins for Moms" day. Five candidates were interviewed for 2 teaching positions and 3 candidates were interviewed for the literacy teacher position. Spring MAP testing is finished for all Kindergarten thru 4<sup>th</sup> graders. Students practiced safety and received free helmets at the PTO Bike Rodeo on 5/16/15. Ms. Kamrath will be meeting with all 34 teachers to discuss their Educator Effectiveness on May 18-22. Doughnuts for Dads day will be held on 5/29/15 and a school carnival will also be held on that day. An awards ceremony will be held on 6/1/15. A buy one, get one book fair will be held on May 26-29.

Mr. Lenz submitted a report on the middle school. MAP testing and the Badger Exam were completed. Interviews for a 5<sup>th</sup> grade teacher were completed. The 5<sup>th</sup> grade will go to the Mackenzie Environmental center on 5/20/15 and to the Cave of the Mounds on 5/21/15. A middle school talent show is scheduled for 5/27/15. Eighth grade students are filling out nomination papers for high school student council. Incentive trips to Mt. Olympus will be on June 3<sup>rd</sup> for grades 5 and 6 and on June 4<sup>th</sup> for grades 7 and 8. Sixth grade will go to the Aldo Leopold Nature Center on 6/4/15. An 8<sup>th</sup> grade promotion ceremony will be held on June 5<sup>th</sup>.

Mr. LeMay submitted a report on the high school. 31 students in Advanced Placement (AP) classes took a total of 51 AP tests. Results of the tests will be available this summer. Over \$238,000 was awarded to seniors during awards night on 5/7/15. A spring band and choir concert featuring students in grades 5-12 was held on 5/12/15. Remedial summer school will run June 9-26. Graduation will be held on 5/23/15. The Student Council sponsored Cancer Run/Walk held on 5/2/15 raised over \$23,000 for the Wisconsin Carbone Cancer Center. Pardeeville hosted the 2015 Trailways South Academic Banquet on April 21<sup>st</sup> honoring valedictorians and salutatorians from the various schools as well as their significant educators. Freshmen and sophomores took their ACT Aspire tests on May 13 and 14. Four applicants were interviewed for the Business Education teacher opening. Medical Terminology and Health Career Services will be offered next year at our school for dual credit at Madison College. The school's use of social media for the 2014-15 school year thru Facebook and Instagram has been very successful.

Ms. McElroy reported on technology in the district. **Network monitoring and support:** Since the costs of other companies providing network monitoring was very cost prohibitive, Ms. McElroy is looking at installing our own monitoring software that would set up sensors on all key equipment and send notifications via email. Ms. McElroy would also like to have a network analysis of our infrastructure to give us recommendations for future planning. **Equipment:** 60 replacement Chromebooks are being set up for the new year to replace 3 year old Chromebooks. Chromebooks going on their 4<sup>th</sup> year will be assigned to other classrooms and not used for important testing. Laptops from the elementary computer lab will be reassigned to teaching staff next year and the lab room will be used as a classroom. The LMC will order 30 Chromebooks to use for LMC classes in the elementary school. A new interactive display was also set up in the elementary LMC. **Meetings & Conferences:** Ms. McElroy attended the CESA 5 Tech Coordinator's meeting on 5/1/15 and Wiscnet Future Technologies meeting on 5/11/15.

Mr. Krueger reported on custodial/maintenance items which included the following: Worked with Fearings and the Bulldog Foundation on the new press box sound system; installed a 65" touch screen monitor in the elementary LMC; changed the old high school clock system to wireless atomic clocks; helped with set up for the Cancer Run/Walk; set up for ball games and track meets; worked with Schepp plumbing on the quick change out/update of part of the old high school's hot water system; and worked on 29 L4L work orders, etc.

### Committee Reports

Personnel Committee—met on 5/11/15 to discuss the Activities Director position, discuss posting a custodial position, discuss the Support Staff Handbook and an executive session was held to discuss 2015-2016 administrator salaries and 2015-2016 support staff salaries.

### Student Representative Report

John Walton reported on student activities in the high school. Graduation will be held on 5/23/15. Advanced Placement (AP) tests were taken. A spring concert was held on 5/12/15. The Cancer Run-Walk was held on 5/2/15 and Awards Night was held on 5/7/15. The school board presented Mr. Walton with a certificate and gift card thanking him for representing the student body and serving as the student representative to the Board for the past 2 years.

### Auditorium Presentation by General Engineering

Mr. Kent Fish and Mr. Richard Smith from General Engineering presented drawings for a 32,000 square foot addition to the high school building. The Pardeeville Bulldog Support Foundation has worked with General Engineering on many projects in the past and had asked if they could present drawings to the Board. The plans included a 500 seat auditorium, band room, choir room, administrative offices, a grand entrance and commons area. Mr. Mike Babcock, Mr. Mike Haynes, Ms. Melissa Fisher and Mr. Shawn Mecum representing the Pardeeville Bulldog Support Foundation pledged \$50,000 from the PBSF toward this project if it moves forward. This item will be on the 6/15/15 board meeting agenda to consider moving forward with this project.

### ACT Report

Ms. Crystal Huset and Ms. Carrie Hirst reported on the ACT test taken earlier this spring by all high school Juniors. This is the first year that all Juniors were required to take this test. Planning for this test included: answering how we can better prepare students for the ACT, Primary Level—All teachers incorporate writing and reading in their daily instruction, and Secondary Level—ACT prep. A 2014-15 timeline was established to prepare for the test. February included staff prep of the program and the program was rolled out to students during GO time for 4 weeks (1 week in each subject, 3 days a week). In March students took the test and feedback was requested from students and teachers. In April results were received and the program was reviewed. The pre-test average score was 17.6. ACT final results showed a composite score of 18.9 which was a 1.3 point gain from the pre-test to the actual test. Many students scored in the higher 20's. Goals for improvement include increasing the writing score and getting all scores to the national average or better. A timeline has been set for the 2015-2016 school year in preparation for next year's ACT test.

### Guidance Counselors Report on Parent Conferences

Ms. Ashley Spafford, Elementary Counselor, discussed conferences she held with 4<sup>th</sup> grade students and their parents. She held conferences with 20 out of 59 families so far. Each conference consisted of an overview of guidance activities done in 4<sup>th</sup> grade focusing on academic, personal/social and career skills. Students presented a learner resume on goal setting, strengths, weaknesses, learning style and career exploration and parents commented on the resumes and discussed their hopes and expectations for their children. Also discussed was an overview and transition to middle school which these 4<sup>th</sup> graders will enter next year.

Mr. Michael Haynes, Middle School Counselor, talked about 8<sup>th</sup> grade academic and career planning conferences. He met with 43 out of 49 eighth grade children and their parents. His discussions with these families included choosing classes in high school, and goals for high school and beyond.

Ms. Crystal Huset, High School Counselor, reported on conferences with high school students this year. She met with 100% of the Freshmen in October/November and talked about student abilities, attributes, qualities, favorite classes, home life, achievements and post-secondary plans. Ms. Huset met with 41 out of 68 Sophomores so far in February-May and discussed student qualities, favorite classes, strengths in and out of school, test results, post-secondary planning, what to expect from Guidance, etc. She met with 100% of the Juniors November-January and discussed student strengths, test results, upcoming ACT & ASVAB tests, post-secondary planning, etc. Ms. Huset met with 100% of the Seniors during September/October and reviewed transcripts, graduation requirements, post-secondary plans, scholarships, applications, financial aid and youth apprenticeships.

## School Board Committee Assignments

School board committee assignments were made:

Buildings & Grounds Committee—Ms. Levzow (Chairperson), Mr. Smith and Mr. Pulver

Curriculum Committee—Mr. Balsiger (Chairperson) and Ms. Levzow

Finance Committee—Ms. Ives (Chairperson), Ms. Pufahl and Mr. Ms. Walker

Personnel Committee—Ms. Pufahl (Chairperson), Mr. Balsiger and Mr. Smith

Policy Committee—Ms. Walker (Chairperson), Ms. Ives and Mr. Pulver

## 2015-16 General Fund Budget

Mr. Knitt said the \$150 per pupil cost which was cut in the state budget will be restored. There will be no increase in revenue control for the 2015-16 school year. The voucher program will be financed like open enrollment; however, the amount will be higher for voucher students than it will be for open enrollment students. Mr. Knitt said field trips and staff development will be scaled back for the 2015-16 school year. He recommended inviting Representative Ripp and Senator Olsen to a future school board meeting to answer questions about school funding.

## Board Member Concerns

Ms. Levzow said the spring concert was wonderful and the students have a lot of talent.

Mr. Pulver said a parent of a previous Salutatorian for Pardeeville asked why classes aren't waited for Pardeeville Schools giving higher grade point averages for more difficult classes. Mr. Knitt said this topic was looked at in the past, however, a decision was made not to change it.

Ms. Pufahl talked about the CESA 5 annual meeting she attended on 5/14/15. Mr. John Ashley, WASB Executive Director, talked at that meeting. Regarding the state budget, Mr. Ashley said 80% of people don't want K-12 funding cut and 52% would take a tax increase to preserve funding. Also, 80% of the people who got vouchers were already attending a private school. Mr. Ashley said being a school board member is not about solving individual issues; it's about doing things for the good of the District. The board's role is oversight of administration, being a team that provides guidance and holding people accountable. Complaints should be directed through the lines of protocol.

## Approval of Minutes Dated 5/4/15

A motion was made by Ms. Ives to approve the minutes dated 5/4/15. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

## Approval of Receipts/Expenditures

A motion was made by Ms. Walker to approve the receipts/expenditures. The motion was seconded by Mr. Pulver. Motion carried 7-0. Check numbers submitted and approved included #53079-53138, 10518-10527, 143015DDF, 52853-52902, 52987-53040, 01AMEX0173-01AMEX0181, 390W140115, 390W240115, 390W340155 and 390W440115.

### Approval of Landscaping Class Projects

Mr. LeMay presented projects that the Landscaping class put together for approval. He said five students showed him a slide show presentation with the layout, cost and materials for a landscape project adding shrubs, bleeding hearts plants and a cherry tree at an area by the Balliet building. A motion was made by Mr. Balsiger to approve the landscaping project as presented. The motion was seconded by Ms. Ives. Motion carried 7-0.

### Approval of Summer School Contracts

Summer school contracts for teachers, aides and the summer school coordinator were presented to the Board for approval. A motion was made by Ms. Levzow to approve the summer school contracts as presented. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

### Approval of 2015-2016 Varsity Head Coaches

The following varsity coaches for 2015-16 sports were submitted for approval: Ron Hulberg—Football, Wes Babcock—Cross Country, Lisa Wendt—Volleyball, Chris Lindert—Boys Basketball, Michael Brouette—Girls Basketball, Kim Peterson—Softball, Justin Nickel—Baseball and Molly Carlson—Boys and Girls Track. A motion was made by Ms. Walker to approve the varsity coaches. The motion was seconded by Ms. Levzow. Motion carried 7-0. No varsity golf or curling coaches were submitted at this time.

### Approval of Resignation of Co-Curricular Advisors

Mr. Lynch submitted a letter of resignation from the Student Council Advisor position. A motion was made by Ms. Levzow to approve the student council advisor resignation from Mr. Lynch. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

### Approval of Resignation of Support Staff

A motion was made by Ms. Ives to approve the resignation from Ms. Sharon Bude, special education aide. The motion was seconded by Ms. Walker. Motion carried 7-0.

### Approval of Resignation of Certified Staff

A motion was made by Mr. Pulver to approve resignations from Ms. Ashley Spafford, Elementary Counselor, and Mr. Jacob Hanke, kindergarten teacher. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

### Approval of Certified Staff

Ms. Kamrath recommended hiring Ms. Anastasia Koopmans for the literacy teacher opening and Ms. Jamie Clemmons for the third grade teacher position. A motion was made by Mr. Smith to approve hiring Ms. Anastasia Koopmans for the literacy teaching position. The motion was seconded by Mr. Balsiger. Motion carried 7-0. Ms. Levzow made a motion to approve hiring Ms. Jamie Clemmons for the third grade teacher opening. Ms. Walker seconded the motion. Motion carried 6-0-1. Mr. Smith abstained. Mr. Lenz recommended hiring Mr. Mitchell Beckett for the fifth grade teaching position. A motion was made by Mr. Pulver to approve hiring Mr. Mitchell Beckett for the fifth grade teaching position. The motion was seconded by Ms. Ives. Motion carried 7-0.

### Approval to use Co-Curricular Code for Washington, D.C. Trip

The idea of using the Co-Curricular Code Handbook for the discipline rules for the Washington, D.C. trip was discussed at the last board meeting. It was understood that the Co-Curricular Code handbook will need to have some revisions made to address the needs of this trip. A motion was made by Ms. Ives to approve using the Co-Curricular Code for the Washington, D. C. trip. The motion was seconded by Mr. Smith. Motion carried 7-0.

### Approval of Second Reading of Policies

The following policies were submitted for approval of second reading:

- 1) Policy 5513 Open Enrollment Program
- 2) Policy 5451.02 Technical Excellence Higher Education Scholarships
- 3) Policy 5516 Student Hazing
- 4) Policy 5517 Student Anti-Harassment
- 5) Policy 5830 Student Fundraising

A motion was made by Ms. Walker to approve the second reading of the policies numbered 1-5 on the agenda. The motion was seconded by Ms. Lezow. Motion carried 7-0.

### Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, June 1, 2015. Agenda items will include: Report from Music Department, Presentation on Science Project at UW-Milwaukee, Presentation on Tech Ed Program, Board Member Concerns, Approval of Minutes Dated 5/18/15, Approval/Denial of Open Enrollment Applications, Approval of Certified Staff and an executive session to approve executive minutes dated 5/18/15 and to hear end of the year reports from Ms. McElroy.

### Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve the executive minutes dated 5/4/15, to hear an end of the year report from Mr. Krueger, and to discuss the activities director position.

### Adjournment

A motion was made by Ms. Walker to adjourn. The motion was seconded by Ms. Ives. Motion carried 7-0. The meeting was adjourned at 10:43 p.m.

---

Lynette Ives, Clerk