

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI

MINUTES  
REGULAR BOARD MEETING  
May 4, 2015

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levzow, Mr. Pulver, Mr. Smith, Ms. Walker, Ms. Pufahl and Mr. John Walton, student representative. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. LeMay, Mr. Lenz, Mr. Krueger, Ms. McElroy, Ms. Clemmons, Ms. Carol Wirth and Mr. Brandon Wirth.

Election of School Board Officers

A motion was made by Ms. Ives to nominate Ms. Pufahl for board president. The motion was seconded by Ms. Walker. A motion to close nominations was made by Mr. Smith and seconded by Mr. Balsiger.  
Motion carried 7-0.

A motion was made by Mr. Smith to nominate Ms. Levzow for board vice president. The motion was seconded by Ms. Walker. A motion to close nominations was made by Mr. Balsiger and seconded by Mr. Pulver. Motion carried 7-0.

A motion was made by Ms. Ives to nominate Ms. Walker for board treasurer. The motion was seconded by Mr. Balsiger. A motion to close nominations was made by Ms. Ives and seconded by Mr. Smith.  
Motion carried 7-0.

A motion was made by Ms. Levzow to nominate Ms. Ives for board clerk. The motion was seconded by Mr. Balsiger. A motion to close nominations was made by Mr. Smith and seconded by Ms. Walker.  
Motion carried 7-0.

District Financial Report from District Financial Advisor

Ms. Carol Wirth presented a preliminary report on financing facility projects for the Pardeeville Area School District. She gave a comparison of two options: Option 1 included site improvements, an auditorium addition with 500 seats, administrative offices/music addition/fitness center and upper art and music renovation; and Option 2 included everything in Option 1 combined with 4<sup>th</sup> and 5<sup>th</sup> grade classroom additions. Ms. Wirth also explained the differences between capital project funds--Fund 41, Fund 46 and Fund 49 explaining the source of revenue for each fund, what the funds can be used for, the benefits of each fund, etc.

Presentation on Science Project at UW-Milwaukee

Postponed

### Board Members to Hand Out Diplomas

Ms. Ives and Ms. Pufahl volunteered to hand out diplomas at this year's graduation ceremony on May 23, 2015.

### Set June & July Board Meeting Dates

The Board set school board meeting dates in June for June 15 and June 29. For the month of July there will be only one school board meeting on July 13. Other meetings may be set as needed.

### Report from Policy Committee Regarding Washington, D.C. Trip

The Policy Committee recommended that the Co-Curricular Code be used as the criteria for who may go on the Washington D.C. trip. It was discussed that some revisions will need to be made to the Co-Curricular Code handbook to cover the D.C. trip. Approval of this change will be on the next board agenda.

### Board Member Concerns

Ms. Pufahl said she had the privilege to interview seniors again this year for scholarships. She also said Ms. Huset, high school counselor, did a nice job with the scholarships.

### Approval of Minutes Dated 4/20/15

A motion was made by Ms. Levzow to approve the minutes dated 4/20/15. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

### Approval of 2015-16 Health Insurance

Mr. Knitt recommended staying with the two tier vs. three tier health insurance for the coming school year and approving Option 01669 recommended by Steve Miller, our insurance consultant. A motion was made by Mr. Smith to approve the 2015-16 health insurance as recommended. The motion was seconded by Mr. Balsiger. Motion carried 7-0. In addition, Mr. Smith said he would like to see what other schools have for health insurance for comparison. Mr. Knitt said he will work on getting that information.

### Approval of Resignation of Support Staff

Resignation letters were received from Ms. Bonny Oestreich, school nurse, and Mr. Anthony Cibulka, custodian. Mr. Cibulka's resignation will be effective August 31, 2015. A motion was made by Ms. Levzow to approve the resignations from Ms. Bonny Oestreich and Mr. Anthony Cibulka. The motion was seconded by Mr. Pulver. Motion carried 7-0.

### Approval of Board Letter Regarding K-12 Funding

The Board reviewed a draft of a letter regarding school funding and the state budget. The letter will be mailed to Representative Ripp and Senator Olsen. A few minor changes were made. A motion was made by Mr. Balsiger to approve the letter regarding K-12 funding with the minor changes made. The motion was seconded by Ms. Ives. Motion carried 7-0.

### Approval of Medical Director for School District

Mr. Knitt said that school districts are required to have a medical director. Our school nurses have contact with this medical director in regards to medical policies and procedures that are in place in our school district. Mr. Knitt recommended approving Dr. Roxanne Richards for our medical director. Mr. Smith said he would like more information and additional options before approving a medical director for the school. Therefore, this item was tabled.

### Approval of First Reading of Policies

Five policies were submitted to the Board for approval of first reading: #5513 Open Enrollment Program, #5451.02 Technical Excellence Higher Education Scholarships, #5516 Student Hazing, #5517 Student Anti-Harassment, and #5830 Student Fundraising A motion was made by Ms. Ives to approve the first reading of policies listed as 1-5 on the agenda. The motion was seconded by Mr. Smith. Motion carried 7-0.

### Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on May 18, 2015. Agenda items will include: Recognition of State Forensics and Solo & Ensemble Students, Open Forum, Administrative Team Reports, Committee Reports, Student Representative Recognition and Report, Auditorium Presentation by General Engineering, ACT Report, Guidance Counselors Report on Parent Conferences, School Board Committee Assignments, 2015-16 General Fund Budget, Board Member Concerns, Approval of Minutes Dated 5/4/15, Approval of Receipts/Expenditures, Approval of Landscaping Class Projects, Approval of Summer School Contracts, Approval of 2015-2016 Varsity Head Coaches, Approval of Resignation of Co-Curricular Advisors, Approval of Resignation of Support Staff, Approval of Resignation of Certified Staff, Approval of Certified Staff, Approval to use Co-Curricular Code for Washington, D.C. Trip, Approval of Second Reading of Policies, and an executive session to approve the executive session minutes dated 5/4/15, to hear an end of the year report from Mr. Krueger, and to discuss the activities director position.

### Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve the executive minutes dated 4/20/15, to discuss final notice of certified staff non-renewals, certified staff contracts, and non-renewal of support staff.

Action on Items from Executive Session

A motion was made by Ms. Levzow to approve the final notice of certified staff non-renewals. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

A motion was made by Mr. Balsiger to approve the 2015-16 certified staff contracts. The motion was seconded by Ms. Walker. Motion carried 7-0.

A motion was made by Ms. Levzow to approve non-renewal of support staff. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

Adjournment

A motion was made by Ms. Walker to adjourn. The motion was seconded by Ms. Levzow. Motion carried 7-0.

The meeting was adjourned at 9:31 p.m.

---

Lynette Ives, Clerk