

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI  
MINUTES  
REGULAR BOARD MEETING  
April 23, 2018

The meeting was called to order at 7:03 p.m. by Mr. Knitt, Superintendent.

Official Oath of School Board Members

Mr. Dan Pulver signed the oath of office for school board. The term is for three years. Mr. Phil Kamrath declined from signing the oath of office for school board due to possible conflicts of interest.

Roll Call of the Board

Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Lezow, Mr. Pulver, Ms. Walker, and Ms. Pufahl. Miss Natalie Farrington, student representative, was absent. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Bell, Mr. Hammer, Ms. McElroy, Mr. Krueger, Ms. Clemmons, Mr. Phil Kamrath, Ms. Janette Sheeks, Ms. Barbara Hein, Mr. Brett Achterberg, and Mr. Chris DeLapp.

Election of Officers

A motion was made by Ms. Lezow to nominate Ms. Pufahl for president. Ms. Ives seconded the motion. Mr. Pulver made a motion to close nominations and to cast a unanimous vote for Ms. Pufahl as president. Ms. Walker seconded the motion. Motion passed 6-0.

A motion was made by Ms. Ives to nominate Ms. Lezow for vice president. Ms. Walker seconded the motion. Motion passed 6-0.

A motion was made by Ms. Walker to nominate Ms. Ives for clerk. Mr. Pulver seconded the motion. Motion passed 6-0.

A motion was made by Ms. Ives to nominate Ms. Walker for treasurer. Ms. Lezow seconded the motion. Motion passed 6-0.

Open Forum

Mr. Chris DeLapp talked about open gym times, the Activities Director job opening at the school and the possibility of combining the Village Rec Director and the school's Activities Director.

Mr. Brett Achterberg discussed the opening now of a school board position and his interest in that position.

## Administrative Team Reports

Ms. Kamrath reported on the Elementary School. Wisconsin Forward testing has begun. April late start inservice time was spent learning about Avervision CP75 interactive board. Summer school sign up shows 258 students for enrichment and 24 for the park program. Remedial summer school will be held August 6-23 on Monday-Thursday. Teachers are working on their budgets for the 2018-19 school year.

Mr. Bell provided a report on the Middle School. April late start inservice time was spent with the 5<sup>th</sup>-7<sup>th</sup> grade teams working on common assessments for transition to standards based grading and completing their budgets. The 8<sup>th</sup> grade team met to develop a schedule for students that will not be going on the DC trip. Eighth grade students going on the Washington DC trip will be leaving on April 29. Students will finish the Wisconsin Forward Exams the week of 4/23/18.

Mr. Hammer reported on High School events. Forensics had all but one group qualify for State. Pardeeville received an Honorable Mention for the Sportsmanship Award for the boys' state basketball tournament. Prom was held on 4/14/18. Congratulations to Valedictorian Kayla Guenther and Salutatorian Payton Purtell. State Forward testing will be April 19 and 26 for Sophomores. Freshmen and sophomores will take the ACT Aspire Test on May 2. The inservice day on 4/20/18 was spent learning about a new feature in PowerSchool and reviewing results of the Youth Risk Behavior Survey.

Ms. McElroy reported on technology in the District. Network and Hardware projects: repair of network outages, updating servers, setting up devices that use email for notifications on the network to use Google's SMTP server options, adding a jack for a fax phone line for temporary district office relocation, having Horstman Computers pick up obsolete or broken computers at no cost, etc. Tech department network updates included: having KMT prepare RFP documents for low voltage-paging/bells, camera surveillance, door access and wireless systems for the building project; setting up server for ACT Aspire testing, and testing out two different interactive displays at the elementary school.

Mr. Krueger gave a report on buildings and grounds/maintenance projects some of which included: Installed air filtration unit in tech ed shop, updated list and map of fire extinguishers in all schools, getting bids for fire extinguisher certifications, maintenance finished with all spring AHU and RTU maintenance, did yearly ball field maintenance, lawn equipment maintenance, other repairs, etc. The department worked on 33 work orders over the last month. CESA 10 took asbestos samples in the high school renovation areas and some things need to be abated in the first week of June.

## Committee Reports

B&G Committee—next meeting will be held on 4/30/18.

Curriculum Committee—next meeting will be held on 4/24/18.

Finance Committee—next meeting will be held on 4/30/18.

Personnel Committee – next meeting will be held on 4/30/18.

Policy Committee—next meeting will be held on 4/30/18.

### Committee Meeting Schedule

Buildings and Grounds, Finance, Personnel and Policy Committees will all meet on 4/30/18. Finance and Policy will not be able to meet on 5/14/18 due to Awards Night.

### Student Representative Report

Miss Natalie Farrington, student representative, submitted a report on student activities in the high school including events for FFA, Student Council, Key Club, Skills USA, Theatrical Society, Band/Choir, Spanish and sports.

### All Area Board Meeting April 25 at Rio Schools

An area-wide board meeting will be held on 4/25/18 at 6:30 p.m. at Rio Schools.

### Health Insurance Update

Mr. Steve Miller from Beneco, our insurance consultant, met with staff on 4/17/18 to present information about the health insurance renewal. Staff members were also given information about health insurance deductibles for other Trailways Conference schools. This item will be on the 5/7/18 agenda.

### Boys Basketball Tournament Financial Report

Per a request at an earlier board meeting, Mr. Hammer provided information and costs involved for tickets, buses, etc. and a list of donations that were made for the boys' basketball regional, sectional and state basketball games.

### Construction Update

Two memorials have been removed from the south side of the high school building and will be relocated. Asbestos tests were completed on the renovation areas and some areas will need to be abated. A silt fence had to be put up. Some trees, light poles and a flag pole had to be removed. The tennis courts will be removed. Ms. Carol Wirth will be at the May 7, 2018 meeting to provide an update on the second stage of auditorium financing.

### Board Member Concerns

Mr. Pulver said he is concerned that having only one event for the dedication ceremony for the auditorium next spring may not be enough for everyone to attend.

Ms. Pufahl said a recent meeting with the attorney about conflict of interest was a good learning experience. She also handed out some good information from the attorney to the other board members.

#### Approval of Minutes Dated 4/2/18

A motion was made by Ms. Levzow to approve the minutes dated 4/2/18. Mr. Balsiger seconded the motion. Motion passed 6-0.

#### Approval of Receipts/Expenditures

A motion to approve the receipts/expenditures was made by Ms. Walker. The motion was seconded by Ms. Ives. Motion passed 6-0. Checks submitted and approved included #58583-58652, 10898-10907, 0133118ACH, 0133118DDF, 58447-58474, 58526-58555, 01AMEX0592-01AMEX0608, 4900001111 and 0144680844.

#### Approval of General Engineering Contract for Middle School Entrance Design

The Board was given a contract proposal by General Engineering to design a new entrance for middle school for a total not to exceed \$18,750. The proposal is to design a safer entrance to the building by outside parties. A motion was made by Mr. Pulver not to exceed the numbers on the General Engineering contract for the middle school entrance design. Mr. Balsiger seconded the motion. Motion passed 6-0.

#### Approval of Open Enrollment Transportation Request

This item was tabled until the May 7, 2018 meeting to allow Mr. Knitt time to get more information.

#### Approval of Spring Coach Volunteers

A motion was made by Ms. Levzow to approve Daniel Kessenich as a volunteer for middle school baseball. Ms. Ives seconded the motion. Motion passed 6-0.

#### Approval of Early College Credit Applications

Five Early College Credit applications were submitted for approval. A motion was made by Mr. Balsiger to approve the Early College Credit applications. Ms. Levzow seconded the motion. Motion passed 6-0.

#### Approval of Activities Director

A motion was made by Mr. Pulver to approve Mr. Alex Hammerschmidt for the Activities Director position. Ms. Walker seconded the motion. Motion passed 6-0.

#### Approval of 2018-2019 Depositories

A motion was made by Ms. Walker to approve United Community Bank, National Exchange Bank, and the Local Government Investment Pool as the three depositories approved for the 2018-2019 school year. Ms. Levzow seconded the motion. Motion passed 6-0.

### Approval of Certified Staff Resignation

A motion was made by Ms. Levzow to approve a resignation from Ms. May McKinney, interim choir director. Ms. Ives seconded the motion. Motion passed 6-0.

### Approval of Two Donations for Band

Two donations were received for the High School Band: a drum set donated by Ralph and Becky Levzow and a \$150 donation from the Deerfield Music Boosters group. Mr. Pulver made a motion to approve the two donations for band. Ms. Ives seconded the motion. Motion passed 5-0-1. Ms. Levzow abstained.

### Approval of Staff Development Days

The Principals recommended making up two and a half days from the 2017-18 school year at the beginning of the 2018-19 school year. These days will be made up on August 27 and 28 and a half day anytime during August 20-24, 2018. A motion was made by Ms. Ives to make up days in August as recommended. Ms. Walker seconded the motion. Motion passed 6-0.

### Approval of Elementary Student Handbook and Elementary Staff Handbook

Ms. Kamrath presented changes and updates for the 2018-19 Elementary Student Handbook and Elementary Staff Handbook. A motion was made by Mr. Pulver to approve the 2018-19 Elementary Student and Staff Handbooks with the changes. Ms. Walker seconded the motion. Motion passed 6-0.

### Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, May 7, 2018. Agenda items will include: Key Club Presentation, Update on Second Stage of Auditorium Financing, School Board Members to Hand Out Diplomas, School Board Member to Attend CESA 5 Annual Convention on 5/17/18, Fitness Center Staffing and Hours, Construction Update, Board Member Concerns, Discussion/Approval of 2018-2019 School Calendar, Approval of Minutes Dated 4/23/2018, Approval of Certified Staff Resignation, Approval of Middle School Student Handbook for 2018-19, Approval of High School Student Handbook for 2018-19, Approval of Summer School Contracts, Approval of 2018-19 Health Insurance, Approval of Additional Coaches/Volunteers, Approval of Open Enrollment Transportation Request, Approval of First Reading of NEOLA Policies, and an Executive Session to approve executive meeting minutes dated 4/23/18, to discuss letters of intent for Certified Staff and Support Staff, and discuss layoff of support staff.

### Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve executive meeting minutes dated 3/19/18 and to consider teacher layoff.

### Action on Items Discussed in Executive Session

No action was taken.

Adjournment

A motion was made by Mr. Pulver to adjourn. Ms. Lezow seconded the motion. Motion passed 6-0.

The meeting adjourned at 9:23 p.m.

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Lynette Ives, Clerk