

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI  
MINUTES  
REGULAR BOARD MEETING  
April 17, 2017

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Lezow, Mr. Pulver, Mr. Smith, Ms. Pufahl and Ms. Mikayla Brouette, student representative. Ms. Lezow left the meeting at 8:15 p.m. Ms. Walker was absent. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Bell, Mr. Hammer, Ms. McElroy, Mr. Krueger, Ms. Clemmons, Mr. Chris Lindert, and Mr. Phil Kamrath.

Open Forum

There were no open forum items.

Report on Washington D.C. Trip

Mr. Chris Lindert reported on the eighth grade trip to Washington, D.C. Out of 52 eighth grade students, 36 went on the trip. The trip went very well. Mr. Lindert thanked Barb Allen and Joan Killoran for their help with this trip and he thanked administration and the school board for their support. Highlights of the trip included Gettysburg, Arlington Cemetery/Changing of the Guard, Mount Vernon, FDR Memorial, Pentagon Memorial, Holocaust Museum, Jefferson Memorial, MLK Jr. Memorial, WWII Memorial, Lincoln Memorial, Korean War Memorial, Vietnam Memorial, U.S. Capitol, White House, Smithsonian Museums, Ford's Theatre, Bureau of Printing & Engraving, Air Force Memorial, D.C. Metro ride, Washington Monument, Philadelphia, Liberty Bell, Independence Hall, Franklin Court/Print Shop, Betsy Ross House, Philadelphia Museum of Art/Rocky Steps, Valley Forge and the Library of Congress. Mr. Lindert said the trip ties in well with the eighth grade curriculum. Items for discussion in considering plans for next year's trip include whether to schedule the trip again during spring break or having it later in April/early May for warmer weather, longer hours of admissions, possibly better participation, and the eighth grade class would be further along in curriculum.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. Fourth graders attended a Madison Capitols' Hockey game on 4/7/17 and they sang the National Anthem before the game. Wisconsin Forward testing was April 3-11. There are 152 (K-2 graders) and 83 (3-6 graders) signed up for Summer School. A Summer Park program will be held on June 13-29 (Tuesday thru Thursday) from 12:00-4:00 p.m., July 11-27 (Tuesday thru Thursday) from 10:00 a.m. - 2:00 p.m., and August 1-17 (Tuesday thru Thursday) 10:00 a.m. – 2:00 p.m. There were 65 students that participated in Seal A Smile. Ms. Kamrath listed the elementary field trips and activities for the remainder of the school year in her report.

Mr. Bell submitted a report on the middle school. During the week of March 27<sup>th</sup> Sergeant Haverly presented lessons to fifth grade students about smart choices including lessons about drugs and alcohol, internet safety

and other issues students brought up. The middle school math team did very well competing in a recent Trailways South math contest. Ms. McGraw, counselor, worked with a group of middle school students to prepare a presentation on promoting kindness and respect to other students. Mr. Bell and Ms. McGraw are working with students to complete the Wisconsin Forward Exam. With the start of the 4<sup>th</sup> term, middle school staff adopted a procedure designed to help students complete coursework that is assigned. Students that do not complete the work required by the due date are asked to meet with the teacher during lunch recess or after school to complete the work. Students who had been missing work are completing it at a higher rate now and the positive results so far are encouraging. The 8<sup>th</sup> Grade Promotion ceremony will be held on 6/1/17 at 1:30 p.m.

Mr. Hammer submitted a report on the high school. He spent spring break getting caught up, working on the budget, and working on Educator Effectiveness Evaluator certification. On 4/5/17 Mr. Hammer attended one of the FLAG (Future Leaders Active in Government) session at the Law Enforcement Center in Portage. Prom was held on 4/8/17. Mr. Hammer attended the first post-referendum pre-construction meeting with General Engineering and Miron Construction on 4/12/17. Some ACT results have been received from the state-wide testing at the end of February. High School participation in spring sports includes 14 for Golf, 12 for Baseball, 12 for Softball, and 32 for Track and Field.

Ms. McElroy reported on technology projects in the District. Network engineer projects included: replaced 25 wireless access points; updated the VMware on servers; upgraded PSApps server; updated all Solidworks computers to the new server; updated redundant connections on firewall-erate project, etc. Ms. Sheeks set up 50 Chromebooks for Middle School carts—replaced after 4 years of use. Tech Department network updates included: transitioned 25+ staff members to Windows 10; all 35 new laptops have Windows 10 image completed and they continue to image replaced laptops to Windows 10 for all staff targeting completion before June 1; set up the ACT Aspire test server and Chromebook app; submitted invoices for TEACH 1a grant reimbursement; and worked on finishing tech budget for 2017-18.

Mr. Krueger reported on some of the work done in the custodial/maintenance department over the past month which included: retrofitted or replaced all exterior light fixtures to LED's except where new addition will go; installed new partitions for girls' locker room restroom; performed preventive maintenance on all air handler units during spring break; cleaned up grounds, thatched ball fields, repainted baseball backstop pads and cleaned dugouts; fixed garbage disposals; serviced lawn equipment; recycled metal, oil and light bulbs, etc. The department worked on 34 work orders. Elementary flooring projects are scheduled for this summer.

### Committee Reports

Curriculum Committee—will meet on 4/18/17 to discuss fourth grade social studies books, web design textbooks, world studies textbooks, marketing class software and data retreat.

Finance Committee—met on 4/10/17 to review the 2017-18 budget including salaries, employee benefits and insurance rates, the state budget and staffing.

Personnel Committee—met on 4/3/17 to discuss co-curricular advisor hours, support staff handbook, supplemental pay for certified staff, and an executive session to discuss 2017-18 support staff and administrator pay.

Policy Committee—met on 4/10/17 to review policies that are on tonight’s agenda for approval of first reading.

#### Student Representative Report

Mikayla Brouette reported on student activities. Student Council is having a third quarter movie night, holding elections for next year and will be holding student and teacher appreciation events; NHS is doing a food drive; Art Club will be going on a field trip to Minnesota; FFA will be holding their banquet and having a plant sale; the Theatrical Society is getting ready for their upcoming play; and Forensics has State competition coming up. Mikayla also reported on sporting events.

#### Election Update

During the 4/4/17 spring election, Ms. Ives, Ms. Levzow and Ms. Walker were all re-elected to the school board. Referendum Question 1 passed 803 to 612 for 56.7% and Question 2 passed 848 to 570 for 59.8%.

#### Construction Update

Now that the referendum passed, Mr. Knitt said there will be a construction update given at each board meeting. Meetings will be held with General Engineering and Miron Construction on Wednesdays every two weeks and they will come every 2-3 months with an update to the Board and to answer questions. Some board agendas will include a walk thru while construction is being done. Now they will be working on design with staff from the music department, drama, librarian, phy ed teachers, art and technology.

#### Teacher on Call Program

Ms. Levzow left the meeting at 8:15 p.m.

A discussion was held regarding having Teacher on Call hire substitute teachers and aides for our school. Mr. Knitt recommended staying with the way we are doing things now rather than changing at this time.

#### Board Member Concerns

Mr. Smith commented on the middle school track meet and said there was so much going on it would have been good to have more people helping out. The announcing at the meet was not very professional.

#### Approval of Minutes Dated 4/3/17

A motion was made by Mr. Balsiger to approve the minutes dated 4/3/17. The motion was seconded by Ms. Ives. Motion carried 4-0-1. Mr. Smith abstained.

### Approval of Receipts/Expenditures

A motion was made by Mr. Pulver to approve the receipts/expenditures as presented. The motion was seconded by Mr. Balsiger. Motion carried 5-0. Check numbers submitted and approved included #56560-56645, 10778-10787, 0133117ACH, 0133117DDF, 0133117NSF, 56413-56448, 56515-56539, 01AMEX0447-01AMEX0456, 01S7078176 and 01S7078182.

### Approval of Community Service Cords

Mr. Hammer submitted his final recommendation for the Community Service Cords. Guidelines and requirements were laid out in a document prepared by Mr. Hammer. The number of hours expected of each class for the fulfillment of service hours will be phased in over 4 years: Class of 2018—50 hours; Class of 2019—100 hours; Class of 2020—150 hours; and Class of 2021 and beyond—200 hours. A motion was made by Mr. Pulver to approve the Community Service Cords. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

### Approval of Health Insurance

Mr. Knitt recommended that the school district stay with Unity Health Insurance and accept their 6.5% increase with no change in benefits for the 2017-18 school year. A motion was made by Mr. Smith to approve Unity Health Insurance for the 2017-18 school year. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

### Approval of Certified Staff Resignations

A motion was made by Mr. Pulver to approve the resignations from Ms. Emily Snow, Kindergarten teacher, and Mr. Denis McDonald, Business Education teacher. The motion was seconded by Ms. Ives. Motion carried 5-0.

### Approval of First Reading of NEOLA Policies

A motion was made by Ms. Ives to approve the first reading of policies listed as 1-9 on the agenda. The motion was seconded by Mr. Smith. Motion carried 5-0.

### Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, 5/1/17. Agenda items will include: Election of Officers, Construction Update, School District Representative to CESA 5 Annual Convention, Date for 2018 Washington D.C. Trip, 2017-18 Budget Update, Board Member Concerns, Approval of Minutes Dated 4/17/17, Approval of Elementary School Donations, Approval of Dental Insurance for 2017-18, Approval of Youth Options Applications, Approval of Summer School Contracts, Approval of Family Leave Request, Approval of Certified Staff, Approval of ALIO Data Processing Contract for 2017-18, Approval of Fourth Grade Social Studies Textbooks, Approval of World Studies Textbooks, Approval of Donations for Ag/FFA, Approval of Kindergarten Position, Approval of Second Reading of NEOLA Policies, and an executive session to approve executive session minutes dated 4/3/17, to discuss extension of high school principal and middle school principal contracts, 2017-18 support staff, 2017-18 certified staff, request for high school diploma, administrative staffing, and action on items from executive session.

Adjournment

A motion was made by Mr. Balsiger to adjourn. The motion was seconded by Mr. Pulver. Motion carried 5-0.

The meeting was adjourned at 8:40 p.m.

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Lynette Ives, Board Clerk