

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
April 6, 2015

The meeting was called to order at 6:30 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Morrison, Mr. Smith and Ms. Pufahl. Mr. John Walton, student representative, arrived at 7:00 p.m. Absent were Ms. Lezow and Ms. Walker. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. LeMay, Mr. Krueger, Ms. Clemmons, Mr. Dan Evans and Ms. Taya Larson.

2015-16 School Year Calendar

The board members were given a recommended 2015-16 school year calendar for review. Approval of the 2015-16 calendar will be on the April 20th agenda.

Music Trip

Ms. Taya Larson and Mr. Dan Evans presented information to the Board to take approximately 40-50 band and choir students on a trip to New York City on March 21-26, 2016. They included a proposed itinerary for the Board. Approval of this trip will be on the next meeting agenda.

2015-16 Health Insurance Update

Board members were given a copy of a comparison of the health insurance plan and rates that was presented to staff on March 25th. Approval of a health insurance plan for the 2015-16 school year will be on the May 4, 2015 agenda.

Board Representative for CESA 5 Annual Convention on 5/14/15

Ms. Margo Pufahl volunteered to be the Pardeeville school board representative to attend the CESA 5 annual meeting on 5/14/15 at CESA 5 in Portage.

Board Member Concerns

None

Approval of Minutes Dated 3/16/15

A motion was made by Ms. Ives to approve the minutes dated 3/16/15. The motion was seconded by Mr. Smith. Motion carried 4-0-1. Ms. Morrison abstained.

Approval of Certified Staff Retirement

A motion was made by Ms. Ives to approve the retirement request from Ms. Sandy Ebben. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Resignation & Approval of Coaches

A motion was made by Mr. Smith to approve the resignation from Mr. Al Nickel for the assistant football coaching position. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

A motion was made by Mr. Smith to approve Ms. Kerri Lintl for middle school softball coach and Ms. Crystal Huset for volunteer softball coach. The motion was seconded by Ms. Ives. Motion carried 5-0.

Approval of Certified Staff

None

Approval of Out-of-State/Overnight Trip for Art

Mr. Lynch asked for approval of an out-of-state/overnight trip for the Art Club to go to Chicago on April 24-25, 2015. A motion was made by Mr. Smith to approve the out-of-state/overnight trip for art. The motion was seconded by Ms. Ives. Motion carried 5-0.

Approval of Overnight/Sunday Trip for High School Student Council

Mr. Lynch submitted a request to the Board to take high school student council members on an overnight/Sunday trip to the Wisconsin Association of Student Councils State conference on April 26-27, 2015 in Madison, Wisconsin. A motion was made by Mr. Balsiger to approve the overnight/Sunday trip request for student council. The motion was seconded by Ms. Ives. Motion carried 5-0.

Approval of Youth Options Application

A motion was made by Mr. Smith to approve the youth options application as presented. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Approval of Job Descriptions

Revised job descriptions for Guidance Administrative Assistant, Health Aide and Senior High Attendance/Front Desk Secretary were submitted to the Board for approval. Rather than leave the Training and Experience category blank on job descriptions, it should say "N/A" and the items listed under Qualifications on all job descriptions should have bullets. A motion was made by Ms. Ives to approve the job descriptions with the modifications made. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Approval of First Reading of Policies

The following policies were submitted for approval of first reading:

- 1) Policy 3362 Employee Anti-Harassment
- 2) Policy 3430.01 Family and Medical leave of Absence ("FMLA)
- 3) Policy 4120 Employment of Support Staff
- 4) Policy 4122 Nondiscrimination and Equal Employment Opportunity
- 5) Policy 4123 Section 504/ADA Prohibition Against Disability Discrimination in Employment
- 6) Policy 4211 Whistleblower Protection
- 7) Policy 4213 Student Supervision and Welfare
- 8) Policy 4217 Weapons
- 9) Policy 4340 Grievance Procedure
- 10) Policy 4362 Employee Anti-Harassment
- 11) Policy 4430.01 Family and Medical Leave of Absence ("FMLA")

A motion was made by Mr. Smith to approve the first reading of the policies listed as 1-11 on the agenda. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on April 20, 2015. Agenda items will include: Open Forum, Administrative Team Reports, Committee Reports, Student Representative Report, Plaque Presentation to Retiring Board Member, Discussion on Continuation of 8th Grade Washington D.C. Trip, Board Member Concerns, Approval of Minutes Dated 4/6/15, Approval of Receipts/Expenditures, Approval of Spanish Trip for 2016, Approval of Out-of-State/Overnight Music Trip, Approval of CESA 5 Contract for 2015-16, Approval of Alio Contract for 2015-16, Approval of 2015-16 School Year Calendar, Approval of Resignation of Certified Staff, Approval of CESA 5 Purchase of Fort Winnebago Elementary School, Approval of Elimination of Food Service Supervisor Position, Approval of Elimination of Middle School Special Education Position, Approval of Activities Director Job Description, Approval of Second Reading of Policies, an executive session to approve the executive minutes dated 3/2/15, to discuss negotiations with the Pardeeville Education Association, Principal recommendations on first year certified staff, 2015-16 support staff, non-renewal and layoff of certified staff, and action on items in executive session.

Adjournment

A motion was made by Mr. Balsiger to adjourn. The motion was seconded by Mr. Smith. Motion carried 5-0.

The meeting was adjourned at 7:15 p.m.

Lynette Ives, Clerk