

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI  
MINUTES  
REGULAR BOARD MEETING  
March 21, 2016

The meeting was called to order at 7:50 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Lezow, Mr. Pulver, Mr. Smith, Ms. Walker, and Ms. Pufahl. Ms. Mikayla Brouette, Student Representative, was absent. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. LeMay, Mr. Krueger and Ms. Clemmons.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. Parent/Teacher Conferences were held on March 14 and 17. Six fourth grade students will be representing Pardeeville at the Math 24 tournament. PTO sponsored a Science/Art Fair. Dr. Seuss and "Read Across America" was celebrated the week of February 29. Ms. Kamrath is finishing her last round of mini-observations for this year's 2015-16 teachers who are in their summative year of Educator Effectiveness. PBIS (Positive Behavior Intervention & Support) started a 100 chart activity. Four-year-old registration was held on 3/9/16. Summer School will be held June 13-30 (Monday-Thursday). Twelve students will be representing Pardeeville at the August Derleth writing workshop.

Mr. Lenz submitted a report on the middle school. Students in grades 5-8 will take the Wisconsin Forward Exam testing in reading and math and 8<sup>th</sup> grade will also test in science and social studies. DARE graduation for 5<sup>th</sup> grade students was on 3/17/16. The Biosphere program is going well in 7<sup>th</sup> and 8<sup>th</sup> grade science. Mr. Craig has a period dedicated to remedial math instruction this year which is greatly benefiting our students. During the March Inservice Day middle school staff worked on our standards based report card which we will begin using in 5<sup>th</sup> grade next year.

Mr. LeMay submitted a report on the high school. Daniel Walton is this year's Valedictorian and Blake Shada is the Salutatorian. The high school had successful ACT testing on March 1 and 2. Ms. Huset completed scheduling talks to the different classes. The goal is to have all scheduling done before students leave for the summer. A high percentage of students received "first" ratings at Solo/ensemble. Mr. LeMay will be interviewing candidates for the Technology Education teacher position. The Columbia County Sheriff's department will be doing a presentation on 4/13/16 in the high school. Mr. Brey and Ms. Hust took students from the Alternative Ed program and Special Ed program to Madison College to tour the Truax Campus and to the Wisconsin Veteran's Museum. Pardeeville hosted a Trailways Principals only meeting on 3/16/16. Mr. LeMay was notified that he was a State Finalist for the 2016

Herb Kohl Outstanding Wisconsin Leadership Award for Wisconsin school principals and administrators but he did not receive one of the 12 awards of \$3,000 given to schools.

Mr. LeMay also gave an Activities Director report. Spring sports have started. The Cheer team competed at State Cheer and finished 5<sup>th</sup> in their division. Boys' basketball made it to the second round of the regional playoffs. Mr. LeMay and Ms. Pulver attended the Trailways Conference meeting on March 9. Ms. Pulver completed a new rotation of uniforms to review. The wrestling co-op will be moving to Cambria next year.

Ms. McElroy reported on technology in the district. **Network:** RMM engineer network projects included adjustments in the group policies, updated DHCP & DNS settings on both active directory servers and created a new VM server for setting up the Forward test sessions. Ms. McElroy doubled the RAM memory and processors for our PSD-Data server to help speed up printing at Xerox copiers. Ten computers were received for staff and 24 for Business Ed. The contract was signed for upgrading the school's fiber transport with Charter Spectrum. Service won't start until July 1, 2016. 70% of the cost should be reimbursed through erate. **Software and Administrative:** Google Chrome, Firefox and Microsoft new browser Edge will no longer support Flash content from websites. Many education websites were created with Flash content and our only option is to notify software companies to find out when content will be updated and compliant or to find new websites that have switched to HTML5 content. The offices and Tech Department will work to set up eRegistration this spring. All parents will register and update their student information online this year. Most forms parents are required to sign will be signed online using an eSignature. Ms. McElroy attended the Brainstorm 17.0 tech conference on February 29-March 2. Ms. McElroy is working on a 10 year replacement schedule for all replacement devices in technology.

Mr. Krueger reported on custodial/maintenance items which included the following: Replaced the rest of the backboard cables in the high school gym. Repainted the gym doors again. Replaced a middle school water heater that was leaking. Built a safety railing for our lofted storage area in the shop out of old high school bleacher metal. Performed preventive maintenance on the HWS pumps throughout the school. Started getting the ball fields ready. Replaced the walk-in freezer door sweep and the start capacitor for the walk-in cooler in the high school kitchen. Everyone had part in the 45 work orders that came in this month.

### Committee Reports

Buildings & Grounds Committee—met tonight to discuss a Metasys upgrade, lawn mower purchase, tiling for the Tech Ed and Spanish rooms, and a maintenance replacement plan.

Personnel Committee – met on 3/7/16 to discuss 2016-17 certified staff pay increases, 2016-17 health insurance renewal and 2016-17 administrative reorganization.

Policy Committee—met on 3/14/16 to review the NEOLA policies which are on tonight's agenda for approval of first reading.

### Student Representative Report

No report given.

### Report on WASB Legal Conference

Mr. Smith reported on the WASB Legal Conference he attended on 2/25/16. At that meeting he listened to information about the Fair Labor Standards Act, Title IX, Post ACA Compliance, and Safe Student Safe Schools Alice training.

### Board Member Concerns

Attendance was smaller at the recent play. The middle school/high school band and choir concert was very good.

### Approval of Minutes Dated 3/7/16

A motion was made by Ms. Levzow to approve the minutes dated 3/7/16. The motion was seconded by Ms. Ives. Motion carried 7-0.

### Approval of Receipts/Expenditures

A motion was made by Mr. Pulver to approve the receipts/expenditures. The motion was seconded by Ms. Walker. Motion carried 6-0-1. Mr. Smith abstained. Check numbers submitted and approved included #54583-54650, 10616-10625, 01022916DD, 0122816ACH, 54388-54422, 54481-54549, 01AMEX0301-01AMEX0308, and 4900001079.

### Approval of Family Leave Request

A motion was made by Ms. Ives to approve the family leave request for Mr. Josh Hemmerich. The motion was seconded by Ms. Levzow. Motion carried 7-0.

### Approval /Resignation of Spring Coaches

A list of spring coaches and volunteers was submitted for approval. **Coaches:** Nicole Jodarski—Assistant Track, Eric Cooke—Assistant Track, John Lindquist—Middle School Track, Heather Falker—Middle School Track, Jeremy Parker—JV Baseball, Jeremy Dolgner—Middle School Baseball, Randy Ebben—Varsity Golf, Mitch Beckett—Assistant Golf, and Amy Jenatscheck—Middle School Softball. **Volunteers:** Adam Vrbsky—Volunteer Track, Kayla Kilmer—Volunteer Track, Alex Hammerschmidt—Volunteer Track, Max Jenatscheck—Volunteer Baseball, Austin Showers—Volunteer Baseball, Gus Merwin—Volunteer Baseball, Jeff Jenkins—Volunteer Baseball, Angie Banks—Volunteer Softball, and Rich Peterson—Volunteer Softball. A motion was made by Ms. Ives to approve the coaches and volunteers. The motion was seconded by Mr. Smith. Motion carried 7-0.

#### Approval of Co-Curricular Resignations

A motion was made by Ms. Levzow to approve resignations from Middle School Forensics Coach—Amber Denure and High School Forensics Coach—Molly Carlson. The motion was seconded by Mr. Smith. Motion carried 7-0.

#### Approval of Resignation from Support Staff—Kitchen Employee

A motion was made by Mr. Pulver to approve the resignation from Ms. Jane Johnson—kitchen employee. The motion was seconded by Ms. Walker. Motion carried 7-0.

#### Approval of Support Staff for Kitchen

Due to recent resignations in the kitchen, there were two positions to fill in that department. A motion was made by Ms. Ives to approve hiring Ms. Britney Smith and Ms. Jessica Stuewer for the kitchen openings. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

#### Approval of Metasys Upgrade

A motion was made by Ms. Levzow to approve proposal option #2 from Johnson Controls in the amount of \$15,410 for the Metasys upgrade. The motion was seconded by Mr. Pulver. Motion carried 7-0.

#### Approval of Lawn Mower Purchase

A motion was made by Ms. Levzow to approve the purchase of a Grasshopper lawn mower from Schultz Small Engine for \$7,900.00 after the trade-in allowance. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

#### Approval of Tiling for Tech Ed and Spanish Rooms

A motion was made by Ms. Levzow to approve the tiling proposal from Canales Flooring for \$7,458.26 for the Tech Ed and Spanish rooms. The motion was seconded by Mr. Smith. Motion carried 7-0.

#### Approval of School Nurse Protocols

No action was taken on the School Nurse Protocols. The nurses will be coming to the next board meeting to provide more information to the Board about these Nurse Protocols.

#### Approval of First Reading of NEOLA Policies

NEOLA policies submitted for approval of first reading included: Policy 0100 Definitions, Policy 0142.5 Vacancies, Policy 0144.3 Conflict of Interest, Policy 0167.1 Voting, Policy 1130 Conflict of Interest, Policy 2131.01 Reading Instructional Goals and Kindergarten Assessment, Policy 3120 Employment of Professional Staff, Policy 3120.06 Selecting Student Teachers/Administrative

Interns, Policy 3217 Weapons, Policy 3230 Conflict of Interest, Policy 3340 Grievance Procedure, and Policy 3440 Job-Related Expenses. A motion was made by Ms. Ives to approve first reading of the policies listed on the agenda. The motion was seconded by Ms. Walker. Motion carried 7-0.

#### Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, April 4, 2016. Agenda items will include: Health Insurance Update, Dental Insurance Update, Pardeeville High School Hall of Fame, 2016-17 Budget Update, Board Member Concerns, Discussion/Action on School Nurse Protocols, Discussion/Action on Claude Elliott Memorial Proposal, Approval of Minutes Dated 3/21/16, Approval of 2016-17 Lunch Prices, Approval of Youth Options Requests, Approval of Elementary Enrichment Summer School Contracts, Approval/Resignation of Coaches, Approval of Middle School Principal Retirement, Approval of Tech Ed Teacher, Approval of Overnight Trip for Skills USA, and Approval of Second Reading of NEOLA Policies.

#### Adjournment

A motion was made by Mr. Pulver to adjourn. The motion was seconded by Mr. Smith. Motion carried 7-0.

The meeting was adjourned at 9:10 p.m.

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Lynette Ives, Clerk