

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI
MINUTES
REGULAR BOARD MEETING
March 20, 2017

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Levzow, Ms. Walker, and Ms. Pufahl. Mr. Pulver arrived during Administrative Team Reports. Ms. Ives, Mr. Smith and Ms. Mikayla Brouette, student representative, were absent. Also present at this meeting were Mr. Knitt, Ms. Clemmons and Mr. Chris Lynch.

Discussion/Action on Elementary School Playground Equipment Addition

Nothing was discussed regarding this and no action was taken.

Discussion/Action on Transportation Request

A request was submitted from a parent asking the board to consider approving picking her child up on Chestnut Street during the month of April due to special circumstances. A motion was made by Mr. Balsiger to approve the transportation request based on not deviating from the bus route and not lasting more than a month. The motion was seconded by Ms. Levzow. Motion carried 4-0.

Discussion/Action on Overnight/Out-of-State Trip for Art Club

Mr. Lynch submitted a request to take Art Club students to Minneapolis on April 21 and 22, 2017. A motion was made by Ms. Levzow to approve the trip for Art Club. The motion was seconded by Mr. Balsiger. Motion carried 4-0.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. Parent teacher conferences were held on 2/13/17 with a 95% turnout. Elementary students were encouraged to read as they celebrated Dr. Seuss and "Read Across America" on March 1-17. Six students from fourth grade represented Pardeeville at the Math 24 tournament in Reedsburg on 3/14/17. PTO sponsored a Science/Art Fair on 3/11/17. Ms. Kamrath is finishing her last round of mini-observations for 2016-17 teachers in their summative year for Educator Effectiveness. 4K registration was held on 3/15/17. Summer school teacher applications and registration for students for summer school have been sent out.

Mr. Bell submitted a report on the middle school. Schedules are set for all middle school students to take the Wisconsin Forward Exam during the weeks of 3/27/17 through 4/11/17. Changes for the middle school schedule next year include: Adding a section to fifth grade to accommodate for a larger class, extending 7th and 8th grade math courses to 88-minute class periods, and adding a middle school interventionist to meet with students in small groups or individually. During the March 8 in-service meeting middle school staff went through training for proctoring the upcoming Forward Exam. The 8th grade promotion ceremony will be held on 6/1/17.

Mr. Hammer submitted a report on the high school. Pardeeville High School hosted the sub-district forensics competition on 2/20/17. The ACT test was given to Juniors on 2/28/17 and the ACT Work Keys and ASVAB were given on 3/1/17. Ms. Pulver and Mr. Hammer attended the Trailways Conference Principal/AD meeting on 3/14/17. Mr. Hammer and Ms. Huset wrote a grant from CESA for Youth Options and received \$3,251.67.

Ms. McElroy reported on technology projects in the District. Network engineer projects included: updated VM Host services, completed redundant port replication to core switch by the Fortinet engineer, did a wireless eRate project to upgrade 25 wireless access points and add a virtual controller to manage them, reviewed software patches with RMM engineer and set up a 6-month schedule to review in the future. Some of the Tech Department network updates included: deployed Windows 10 laptops to 10 teachers and staff and will continue until all are upgraded with the exception of Tech Ed due to the complex software they use, did a readiness check for Chromebooks for Forward Test, purchased 105 Lenovo N23 Chromebooks to replace 4 year old Chromebooks, and purchased 40 Chromebooks with Common School Funds, etc. Our CESA 9 eRate consultant will be submitting our 471 application. Ms. McElroy and Mr. Hineman attended the Brainstorm conference on 2/27 and 2/28.

Mr. Krueger reported on some of the work done in the custodial/maintenance department over the past month which included: replaced concession stand sink faucet, changed oil/filter and rotated tires on school vehicles, cleaned elementary boiler room, changed elementary exterior lights to LED fixtures, installed 5 new AED boxes, replaced broken floor tiles, repaired and painted bathroom stall doors, performed preventive maintenance on Tech Ed shop air handler unit, etc. The custodial/maintenance department worked on and completed 29 work orders.

Ms. Houslet reported on the library and technology. The Technology Steering Committee met during the week of March 13th to discuss technology in the District. Topics included professional development PLN's by creating goals to help direct monthly meetings or TTT sessions, Interactive boards and Chromebooks. Staff will be emailed by 3/17 regarding updating the Web 2.0 list for 2017-18. This permission slip helps make sure we are compliant with federal laws keeping kids safe online and allows teachers to use a variety of tools, many of them free, for students. Tech trainers and coaches were informed now was the time to start thinking if they want to continue in these roles next year and there are spots open for next year. The Google Integration Group is presenting TTT sessions with different projects they had and promoting the program to staff for the 2017-18 school year. A spring book fair was held and another book fair will take place on May 22-26.

Mr. Pulver arrived at the meeting during review of administrative team reports.

Committee Reports

No committee meetings were held during the month of March.

Discussion on Wrestling Program

Mr. Knitt gave an update on information he found out from the Trailways conference regarding wrestling. He said the northern half of the conference has fewer participants per school district and they just do tournaments where the southern half of the conference is stronger and they also do dual meets. Mr. Knitt said if we would get enough students going out for wrestling we could pull out of the co-op and have our own team, however, we just have not had enough students going out for wrestling to do that.

Referendum Update

Mr. Knitt gave an update on preparation for the referendum. He attended municipal board meetings at the Town of Scott, Village of Wyocena, Town of Marcellon and Town of Wyocena and will be attending meetings at the Town of Pacific and Village of Pardeeville. He gave High School tours on 3/18/17 and will be doing tours on 3/25/17. A public information meeting was held in the High School Library on 3/14/17. Public information meetings will also be held on 3/23/17 at the Marcellon Town Hall and on 3/27/17 at the Wyocena Community room. Informational referendum flyers were mailed the week of March 6th.

High School Bell Schedule

Mr. Knitt shared a proposed bell schedule drafted to coincide with the three other schools we are working with. He will also be sharing this bell schedule with administrators and teachers. This agenda item will appear on future agendas.

Report on WASB Legal and Human Resources Conference

Mr. Balsiger and Ms. Pufahl reported on the WASB Legal and Human Resources conference they attended. Topics discussed included district expectations, teacher retention strategies, investigating employee misconduct, employee handbook, and the ever changing landscape of cyber risk.

Board Member Concerns

Mr. Pulver discussed an email he received regarding hiring practices.

Approval of Minutes Dated 3/6/17

A motion was made by Mr. Balsiger to approve the minutes dated 3/6/17. The motion was seconded by Mr. Pulver. Motion carried 5-0.

Approval of Receipts/Expenditures

A motion was made by Ms. Walker to approve the receipts/expenditures as presented. The motion was seconded by Ms. Levzow. Motion carried 5-0. Check numbers submitted and approved included #56449-56514, 10768-10777, 0122817ACH, 0122817DDF, 56235-56280, 56346-56412, 01AMEX0435-01AMEX0437, and 01AMEX0439-01AMEX0446.

Approval of Wrestling Co-op

A motion was made by Ms. Walker to approve the wrestling co-op. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Approval of Boys Hockey Co-op

A motion was made by Ms. Levzow to approve the hockey co-op. The motion was seconded by Mr. Pulver. Motion carried 5-0.

Approval of Certified Staff Retirement

A motion was made by Ms. Levzow to approve the retirement request from Ms. Joy Ribar with gratitude for the job she has done for the district. The motion was seconded by Mr. Pulver. Motion carried 5-0.

Approval of Spring Coaches/Volunteers

Volunteers for spring sports submitted for approval included: Sara Huhnstock—Middle School Softball, Melanie Catenacci—Middle School Softball, Amber Hoffman—Middle School Softball, Chris Ebben—Golf, Joshua Glendenning—Golf, Jerry Underwood—Golf, Jeremy Parker—Golf, Adam Vrbsky—Track, Trevin Kreier—Baseball, Jeff Johnson—Baseball, Travis Hamilton—Baseball, Tyler Kamrath—Baseball, and Chad Stevenson—Baseball. A background check had not been done yet on Johnson. A motion was made by Mr. Balsiger to approve the spring sports volunteers as submitted pending approval of the background check on Johnson. The motion was seconded by Mr. Pulver. Motion carried 5-0.

Approval of Pupil Non-Discrimination Self-Evaluation

[Every five years DPI requires school districts to do a non-discrimination self-evaluation.](#)

A motion was made by Mr. Pulver to approve the pupil non-discrimination self-evaluation. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Approval of Modifications to 403(b) Plan Document

Modifications to the school's 403(b) plan document included allowing employees to borrow from their 403(b), eliminating vendors who have no one participating in their 403(b), and eliminating the 15 year catch up provision. A motion was made by Ms. Levzow to approve the modifications to the 403(b) plan document. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, 4/3/17. Agenda items will include: Discussion/Action on Elementary School Playground Equipment Addition, Discussion/Action on Approval of Community Service Cards, Referendum Update, School Board Members to Hand Out Diplomas at Graduation on 5/27/17, 2017-18 Health Insurance Renewal, 2017-18 Dental Insurance Renewal, Cyber Solution Insurance Coverage, Report on Advanced Placement Recognition, Teacher on Call System, Rescheduling of May Committee Meeting Dates and Board Meeting Dates, Board Member Concerns, Approval of Minutes Dated 3/20/17, Approval of Additional Spring Coaches/Volunteers, Approval of Donation of AED's from Columbus Community Hospital, Approval of Portable Welding Rod Oven, an executive session to approve executive meeting minutes dated 12/19/16 and to discuss preliminary notice of certified staff non-renewals and approval of preliminary notice of certified staff non-renewals.

Adjournment

A motion was made by Mr. Pulver to adjourn. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

The meeting was adjourned at 9:30 p.m.

Margo Pufahl, Board President