

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
January 19, 2015

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levwow, Ms. Morrison, Mr. Smith, Ms. Walker and Ms. Pufahl. Mr. John Walton, student representative, arrived following roll call. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Lenz, Mr. LeMay, Mr. Krueger, Ms. McElroy and Ms. Clemmons.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. The late start time in January was spent on Educator Effectiveness with all teaching staff. Ms. Kamrath attended the CESA 5 elementary principal networking meeting on 1/9/15. Elementary students will be taking the Badger test (previously Smarter Balance Assessment) in April. PTO is sponsoring a dance on 1/30/15. The PTO is also looking at raising money to purchase new playground equipment.

Mr. Lenz submitted a report on the middle school. The Mentor program is growing with 8 mentors now working with students in grades 5-8. The Builders Club 8th grade leadership team went to Portage to report to the Kiwanis Club on 1/14/15. Mr. Lenz gave the board members a copy of the January middle school newsletter called the Bulldog Blather.

Mr. LeMay submitted a report on the high school. Semester exams were held on January 21 and 22. New computers for the Tech Ed program which begins second semester have arrived. Chris Boettcher from CESA 5 worked with the math department on curriculum on January 13th. She has ideas to help with math scores in grades 7-12. During the late start time in January, staff completed another training video for Educator Effectiveness and then Ms. Huset discussed plans for the ACT testing in March. PHS will host a Financial Aid night on 1/20/15 where parents of juniors and seniors will be welcome to attend and receive information on scholarships and FAFSA. Student Council will host a study party for semester exams on 1/19/15. The Career Exploration class held mock interviews with nearly 20 community members conducting the interviews with students giving them real life experiences.

Ms. McElroy reported on technology in the district. Seventeen workstations for Tech Ed have arrived and the operating system and AutoCAD are being set up. A VPN connection was set up for Mrs. Clemmons to update NEOLA policies after they are approved. Planning is taking place for Badger testing in March for grades 3-8. Ms. McElroy has been working on Wireless issues with 10 of 66 access points having problems. MAP testing was set up for the start of 1/26/15. Ms. McElroy met with administrative assistants to do further training on outreach messages using the Blackboard Connect system. The Blackboard Connect messaging system was used recently to send out an emergency school closing message. Ms. McElroy documented 38 work tickets.

Mr. Krueger reported on custodial/maintenance items which included the following: Garbage and recyclables were hauled out of the high school shop area and during the holiday break the shop was cleaned from top to bottom making it ready for the Tech Ed program. During the holiday break custodians waxed and burnished hallways, classrooms and gym floors. As part of the referendum project, new windows were put in several high school classrooms. The main circulating pump for the high school HWS was rebuilt. The motor for the circulating pump on the elementary gym air handler was replaced. The maintenance department rebuilt the multi-purpose room ceiling fans because the bearings had seized up not allowing them to work. They also worked on the lights that were out in the multi-purpose room. The old corn crib by the baseball diamond was torn down. The high school bleachers were serviced by lubing moving parts, checking fasteners and cleaning drive wheels. The custodial/maintenance department also worked on 19 work orders.

Ms. Houslet reported on Technology Training in the district and the Technology Steering Committee. The Library Media Technology Steering Committee met on 1/13/15. They finished updating our status on the Tech Plan and looked at what goals we are falling short on. January's Third Tuesday Technology topic is Google Classroom. A TechnoPardee technology workshop will be held in the high school on February 20-21, 2015.

Committee Reports

Buildings & Grounds Committee—next meeting will be held on 2/2/15 to discuss long range planning.

Curriculum Committee—next meeting will be on 2/5/15.

Finance Committee—met on 1/5/15 to review the 2015-2016 budget regarding salaries, fringe benefits and personnel.

Personnel Committee—met on 1/12/15 to discuss selection of members for the Tech Ed interview committee, discussed the School Nurse job description, discussed reducing superintendent position from 100% to 60%, discussed requests for 2015-2016 additional staffing, and reviewed a job description checklist.

Policy Committee—next meeting will be held on 1/26/15 to discuss revisions to several NEOLA policies. Following that meeting, the policies discussed will be added to the 2/2/15 board agenda for approval of first reading.

Student Representative Report

John Walton reported on student activities in the high school. He said semester finals are being held this week so it is a busy time for high school students.

Discussion on Approval of Overnight Athletic Trips

Mr. Knitt said there has been an inconsistency in approving overnight athletic trips where some have been approved and some have not. He questioned if the Board wants to approve all overnight athletic trips and if so, how they would handle State Tournament overnight trips, like track, where we find out at most only a week before the trip whether anyone qualifies. That would not allow enough time for the request to get on the board agenda. Mr. Knitt said he would like to be consistent in this area, but he needed Board guidance on how that consistency will occur. It was decided that overnight athletic trips during the season will be approved prior to finalizing the schedule. Possible overnight tournament trips will be approved at the beginning of each sport season. Approval would be in accordance with board Policy 2340 (Field and Other District-Sponsored Trips).

Update on Referendum Expenditures

Mr. Knitt reported on referendum expenditures showing what has been spent so far on the specific projects.

Report on District Administrator Performance Evaluation System

Mr. Knitt gave a copy of information from CESA 6 on a District Administrator Evaluation system that is consistent with Educator Effectiveness. The Board should discuss if our current evaluation system is fine or if they should look at a new system.

Report on School Accountability Bills

Mr. Knitt gave school board members a copy of a summary on Assembly Bill 1 (AB1) regarding School Accountability. This bill replaces the current school report card system with a school review system created and implemented by DPI and an Academic Review Board. Mr. Knitt said he received notice from State Superintendent Evers that Pardeeville High School could be impacted by this.

Board Member Concerns

None

Tour of Academic Rooms with New Windows Installed

Mr. Krueger, Director of Buildings and Grounds, led board members on a tour showing them the windows that were installed in several high school classrooms over the holiday break. This was part of the referendum project.

Approval of Minutes Dated 1/5/15

A motion was made by Ms. Ives to approve the minutes dated 1/5/15. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

Approval of Receipts/Expenditures

A motion was made by Ms. Walker to approve the receipts/expenditures. The motion was seconded by Ms. Lezow. Motion carried 7-0. Check numbers submitted and approved included #52430-52492, 10478-10487, 0101214ESF, 01123114DD, 52253-52283, 52353-52400, 01AME0133A, 01AMEX0132-01AMEX0140, and 4900001054.

Approval of Certified Staff

A motion was made by Ms. Morrison to approve hiring Ms. Emily Snow as half-time second grade elementary literacy teacher. The motion was seconded by Ms. Lezow. Motion carried 7-0.

A motion was made by Ms. Lezow to approve hiring Ms. Janine Coleman as half-time Spanish teacher. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

Approval of Expenditures from Ambassadors to Washington D.C. Activity Account

This item will be put on the 2/2/15 school board meeting agenda.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, February 2, 2015. Agenda items will include: Health Insurance Update and Future Options, January Pupil Count Report, Update on Tech Ed Program, Scheduling of Gym and Facilities, Report on WASB Annual Convention, Board Member Concerns, Approval of Minutes Dated 1/19/15, Approval of Request to Play Co-op Hockey, Approval of Co-Curricular Tech Trainer, Approval of Policies—First Reading, Approval of Tech Ed CAD Teachers, Approval of Expenditures from Ambassadors to Washington D.C. Activity Account, and an executive session to approve executive meeting minutes dated 1/5/15 and to discuss an offer made to purchase school land.

Adjournment

A motion was made by Ms. Ives to adjourn. The motion was seconded by Ms. Lezow. Motion carried 7-0.

The meeting was adjourned at 8:15 p.m.

Lynette Ives, Clerk