

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI
MINUTES
REGULAR BOARD MEETING
January 15, 2018

The meeting was called to order at 7:06 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Levzow, Mr. Pulver, and Ms. Pufahl. Ms. Walker arrived at 7:15 p.m. Ms. Ives, Mr. Smith and Miss Natalie Farrington, student representative, were absent. Also present at this meeting were Mr. Knitt, Mr. Bell, Mr. Hammer, Ms. McElroy, Ms. Clemmons, and Mr. Bruce Brey.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath reported on the Elementary School. The fourth grade spelling bee took place on 1/5/18. During January late start time teachers spent time on science standards, family night agenda, carnival agenda, reading meetings with the reading team and teachers and PBIS agenda. Channel 15 came to do a School Shout Out at the elementary school on 1/10/18. PTO is sponsoring a dance on 1/26/18. Ms. Kamrath will be meeting with summary teachers the first week of February for their mid-year SLO/PPG conferences. Three-year-old screening will be held on 2/14/18 and four-year-old registration will be held on 3/14/18.

Mr. Bell provided a report on the Middle School. During the January late start time staff listened to options being considered for replacing SmartBoards, discussed influence and impact on student achievement, and discussed Mindfulness activities in the classroom. Incentive day planning is underway to celebrate student success and achievements. Middle school fifth grade teachers will be visiting Poynette Schools to learn how their school made the transition toward Standards Based Grading and Reporting.

Mr. Hammer reported on the High School. He attended a Science Standards Workshop at CESA 6 on 12/14/17 to learn the similarities and differences between the new Wisconsin state Science Standards and the Next Generation Science Standards. A band and chorus concert was held on 12/19/17. FFA sponsored a Red Cross Blood Drive on 12/20/17. Mr. Hammer attended the Trailways Conference Athletic Director's meeting on 1/10/18. During the January late start inservice time, high school teachers listened to a Tech Steering Committee presentation about replacing projectors/screens and replacing interactive displays with different equipment. Teachers also met to discuss the ACT Test prep for Juniors. Mr. Hammer provided a report to the Board about STEM (Science, Technology, Engineering and Math) classes showing a breakout of how many males and females are enrolled in those classes at our school.

Ms. McElroy reported on technology in the District. The Fortinet firewall and wireless servers and wireless access points were updated over the winter break. RMM and CapitalData have been providing Ms. McElroy

with info for the referendum estimates of switches, wireless and UPS devices. Ms. McElroy has reviewed all low voltage drops for data, phones, cameras, etc. with Bear Valley and has reviewed door access drawings with Gappa. Our eRate consultant has completed step 1 eRate 470 applications for Category 1 internet service and our remaining Category 2 funds. Category 2 funds will be used to upgrade/replace 10 wireless access points in 3 schools. The Tech Steering Committee is reviewing options for classroom display replacements. New report cards have been created for elementary grades so they can switch to posting online report cards for second semester.

Mr. Krueger gave a report on buildings and grounds/maintenance projects, which included: repaired the truck plow, retrofitted two bottle filling stations in the elementary school, replaced kitchen sprayer heads, did preventive maintenance on air handler units, changed oil and filters in vans, repaired elementary art room faucets, trained new maintenance staff, had a company do a chemical clean out in the high school science area, worked on 17 work orders, etc.

Committee Reports

Buildings and Grounds Committee—did not meet.

Curriculum Committee—met on 1/12/18 to discuss new courses and at-risk students. Courses recommended for approval are on tonight's agenda.

Finance Committee – met on 1/8/18 to discuss an athletic uniform rotation schedule, 2018-19 preliminary revenue control, 2018-19 budget cuts and 2018-19 staffing.

Personnel Committee – will be meeting on 1/22/18 at 6:00 p.m.

Policy Committee – met on 1/8/18 to review policies. Policies from that meeting are on tonight's agenda for approval of first reading.

Student Representative Report

No report given.

Construction Update

Mr. Hammer and Mr. Evans met with Mr. Dan Bubolz from Marshfield Book and Stationery on 1/9/18 to go over the storage cabinets that will be needed for musical instruments. One final Leadership Team meeting will be held on 1/17/18 to review any loose ends on the construction project. The school has received approval from the DNR for site work. Regarding the extension of Oak Street project, Dave Tracey, the Village Administrator, approved the Village's portion of the project contingent on the State approvals and final Zoning and Building permit approvals. Ms. McElroy has been working with Bear Valley on low voltage details for the project and has reviewed door access drawings with Gappa. Bid documents for the construction project will be posted by Miron Construction on 2/12/2018. Bids are due on 3/14/2018.

Board Member Concerns

There were no board member concerns.

Approval of Minutes Dated 1/2/18

A motion was made by Ms. Levzow to approve the minutes dated 1/2/18. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Approval of Receipts/Expenditures

A motion to approve the receipts/expenditures was made by Ms. Walker. The motion was seconded by Mr. Pulver. Motion carried 5-0. Checks submitted and approved included #58151-58202, 10868-10877, 0101217ACH, 0101217DDF, 57966-57997, 58052-58119, 01AMEX0563-01AMEX0576, and 4900001104-4900001105.

Approval of Key Club District Convention Field Trip

Mr. Bruce Brey, Key Club Advisor, submitted a request for two Key Club members to attend a Key Club leadership convention in Green Bay on March 16-18, 2018. A motion was made by Ms. Levzow to approve the Key Club trip. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Approval of New Courses

The Curriculum Committee met on 1/12/2018 and discussed new courses for Photography I, AP Prep English 9, English 12, Statistics, Crops & Soil Science, Food Science: Pastry & Baking, Independent Study for Food Safety (ServSafe), and Introduction to Sewing. The committee recommended approval of all of these courses except the sewing class. A motion was made by Ms. Levzow to approve all of the courses except the sewing class. The motion was seconded by Mr. Pulver. Motion carried 5-0.

Approval of Support Staff

A motion was made by Ms. Levzow to approve Ms. Mackenzie Rostad for the special educational aide position. The motion was seconded by Ms. Walker. Motion carried 5-0.

Approval of Certified Staff

A motion was made by Ms. Levzow to approve hiring Ms. Colleen Murphy for the part-time literacy teacher position for the remainder of the 2017-18 school year. The motion was seconded by Mr. Balsiger. Motion carried 4-0-1. Mr. Pulver abstained.

Approval of Spaces Available for 2018-19 Open Enrollment Students

Open Enrollment spaces that were recommended by administration for the 2018-19 school year were:

Regular Education

4K: 10 spaces	Grade 3: 10 spaces	Grade 7: 5 spaces
5K: 2 spaces	Grade 4: 2 spaces	Grade 8: 2 spaces
Grade 1: 5 spaces	Grade 5: 2 spaces	Grades 9-12: No limit
Grade 2: 0 spaces	Grade 6: 2 spaces	

Special Education

EC K3-K5: 1 space	Grades 9-12: 0 spaces
Grades 1-4: 2 spaces	Speech & Language (pre K-12): 2 spaces
Grades 5-8: 0 spaces	

A motion was made by Ms. Walker to approve the open enrollment spaces available for the 2018-19 school year as recommended. The motion was seconded by Mr. Pulver. Motion carried 5-0.

Approval of Donation

A motion was made by Mr. Pulver to approve a donation from Sarah Fay, Jeweler's Edge. The motion was seconded by Ms. Lezow. Motion carried 5-0.

Approve Athletic Uniform Purchase Schedule

Board members were given a Pardeeville Athletic Department Uniform Rotation Summary showing which year a particular sport would be up for new uniforms. This schedule will be used for planning and budgeting purposes. A motion was made by Mr. Balsiger to approve the athletic uniform schedule as presented. The motion was seconded by Ms. Walker. Motion carried 5-0.

Approval of First Reading of NEOLA Policies

A motion was made by Mr. Pulver to approve the first reading of policies listed as 1-13 on the agenda. The motion was seconded by Ms. Walker. Motion carried 5-0. It was noted that some revisions will need to be made to policy 8330—Student Records before the second reading of these policies.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, February 5, 2018. Agenda items will include: Pupil Count Report, School Board Convention Report, Construction Update, Board Member Concerns, Approval of Minutes Dated 1/15/18, Approval of Play Director, Approval of Donation from Wyocena Helping Hands, Approval of Book Donations, Approval of Overnight Trip for Skills USA, and Approval of Second Reading of NEOLA Policies.

Executive Session

An executive session was held under 19.85(1)(c)(f) of the Wisconsin State Statutes to approve executive session minutes dated 1/2/2018, to discuss extensions of the middle school principal and high school principal contracts, and to discuss the district administrator evaluation.

Action on Items from Executive Session

A motion was made by Mr. Pulver to approve extending the middle school principal contract to 6/30/2020 for Mr. David Bell. The motion was seconded by Mr. Balsiger. Motion passed 5-0.

A motion was made by Ms. Walker to approve extending the high school principal contract to 6/30/2020 for Mr. Jack Hammer. The motion was seconded by Ms. Lezow. Motion passed 5-0.

Adjournment

A motion was made by Mr. Pulver to adjourn. The motion was seconded by Ms. Lezow. Motion carried 5-0.

The meeting adjourned at 10:15 p.m.

Margo Pufahl, Board President