

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
February 24, 2014

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levzow, Ms. Pufahl and Mr. John Walton, student representative. Mr. Smith, Ms. Morrison and Ms. Walker arrived following roll call. Also present at this meeting were Mr. Knitt, Mr. LeMay, Mr. Krueger, Ms. McElroy, Ms. Clemmons, Ms. Catherine Calkins and Mr. Michael Calkins.

Open Forum

Ms. Catherine Calkins asked the Board to consider a co-op for girls' high school hockey with the Baraboo School District. She said Mr. Jim Langkamp, Athletic Director at Baraboo Schools, said he is willing to initiate the invitation to join the seven team co-op with the following schools: Reedsburg, Wisconsin Dells, Mauston, Portage, Sauk, Wisconsin Heights and Baraboo. Ms. Calkins said the cost is based on the costs from years prior and is handled as club hockey and 100% of the fees are covered by each player's family. Transportation is provided by each player's family to and from the Baraboo ice arena at Pierce Park and transportation to all away games would be busing covered by the co-op fees. Deadline to approve would be April 1, 2014. Mr. Knitt responded that the co-op fees would be \$750.00. He told the board members that there are three concerns he has: 1) There could be a potential Title 9 issue because this could mean more girls sports offered at Pardeeville than boys sports. 2) A cost factor of potentially losing one of our students to another school district if we do not offer hockey. 3) If the upcoming referendum fails, Mr. Knitt would be looking at cutting one girls and one boys sports activity. Mr. Balsiger had three concerns: 1) He would like to know the details of the co-op contract. What would the \$750 flat fee cover? 2) Further information on who is responsible for transportation. 3) Which school's athletic guidelines would prevail? Ms. Pufahl had a question regarding who pays for equipment and uniforms. Mr. Knitt will try to find out answers to some of these questions. This will be on the agenda for the March 3, 2014 board meeting.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. During the monthly late start meeting 4K-4th grade teachers worked on learning the AimsWeb program which is a program that teachers will use to monitor progress for students for possible special ed referrals and to check on student growth. Elementary student council sponsored a "Mrs. Biddick Penny Drop" where they raised \$323.44. A check for this amount was presented to a representative from American Red Cross in honor of Mrs. Biddick who was a long time member and volunteer of that organization. Ms. Kamrath attended an elementary principal networking meeting at CESA 5 on 1/16/14 where they discussed student learning objectives and the educator effectiveness model.

Ms. Kamrath attended the Charlotte Danielson Educator Effectiveness training on January 28-30 at CESA 5. During the week of February 3rd, Ms. Kamrath met and conferenced with all 29 teachers to talk about their student learning objectives. A Family Science Night was held on 2/20/14. PTO is sponsoring a movie night on 2/28/14. Ms. Kamrath met with Ms. Lisa Wendt from Grande Cheese in Wyocena on 2/14/14 regarding a partnership with our school.

Mr. LeMay submitted a report on the high school. The class of 2014 Valedictorian is Kyle Becker and the Salutatorian is Kaitlyn Riley. Parents' night for forensics was moved to 2/17/14. The forensics team took second in conference. Seniors and their parents made and sold approximately 950 pizzas. Profits from this fundraiser will pay for their class trip and graduation expenses. Pardeeville Schools hosted a Techno Pardee workshop on February 7th and 8th. Ms. Huck and Ms. Houslet were the event organizers and there were over 20 people that participated from around the state. The English department is working on finishing their curriculum with assistance from CESA 5 and then they should be aligned with the Common Core. Math is not far behind. The goal for High School is to have curriculum entered for all courses by the end of the school year. The AWSA convention on February 13 & 14 that Mr. LeMay attended gave him a better understanding of where the new teacher evaluation system is going and the types of assessment we can look for in 2014-15. Parent/teacher conferences will be held on March 3 and 7. Winterfest will be held February 24-28 with the dance on March 1st. The course registration booklet was completely overhauled and High School students began registering for 2014-15 classes on February 17th. Pardeeville hosted the Career and Technical Education meeting on February 12th. The Cancer Run/Walk will be held on May 6th. Mr. LeMay attended Educator Effectiveness training on January 28-30 which is required to be able to evaluate teachers under the new model. Mr. LeMay and Mr. Knitt met with Madison College on 2/24/14 to further discuss the future of our technology education program. Sign up for spring sports has started. The Trailways Conference Math Meet will be held at Pardeeville High School on 3/18/14 with approximately 100 students competing. A signing ceremony was held for Kyle Becker and Leah Johnson who will be getting scholarships from UW-Milwaukee. Mr. Cooke took 7 students to the Active Student Emergency Response Team Youth Conference at the Madison College campus on 2/21/14. They were taught CPR, learned how to respond to different disaster scenarios, and heard from a panel of Emergency Service Professionals.

Mr. Krueger reported on buildings and grounds items: Fixed the air dryer for the pneumatic controls for the AHU's, replaced a condenser fan motor for the walk-in cooler, turned in the hazardous waste report to the DNR, repaired the induction motor for the shop's Reznor heater, installed a data cabinet in the Balliet building and ran electrical and communication wire to it, repaired the Dodge van's blower fan, re-lamped the Tech Ed lights, added a light at the end of the locker room hallway to emergency lighting, replaced the igniter for the RTU on the middle school, worked on 26 work orders submitted, etc.

Ms. McElroy reported on technology in the district. **Equipment & Network:** Upgraded backup server operating system, migrated data and applications from old SCCM server to the apps server, set up second grade Chromebook cart, ordered 160 headphones for Smarter Balanced Assessment testing and curriculum support in the classroom with Chromebooks, replaced printer in high school guidance office, re-imaged the middle school computer lab, and set up new VLAN for wireless Radius so staff/students have a broader access wireless service than using guest.

Software and Professional Development: Ms. McElroy worked with the administrative team on AIMSweb setup and changes. She also started preparation for SBAC testing setup. Ms. McElroy reviewed eRate bids and will be submitting the 471 application. She helped set up for the Techno Pardee technology training. During the February late start time, office staff from all buildings met with Ms. McElroy and discussed PowerSchool user group information.

Committee Reports

Buildings and Grounds Committee—met on 2/19/14 to discuss the interruptible heat service, proposals for lawn care service and locker room projects. The school is no longer on the interruptible heat service program. Lawn care service proposals and lockers will be on the agenda for the March 3, 2014 meeting.

Curriculum Committee—will be meeting on 2/25/14 to discuss the Tech Ed program, new textbooks for Algebra 2 and new textbooks for Human Anatomy and Physiology.

Finance Committee—met on 2/3/14 to discuss the 2014-15 budget and replacement of the elementary stage curtains.

Personnel Committee—met on 2/10/14 to discuss the Activities Director job description, compensation schedules for extra-curricular, co-curricular and club advisors and administrator salary compensation.

Policy Committee—met on 2/10/14 to review several policies. Those policies are on tonight's agenda for approval of first reading.

Student Representative Report

John Walton reported on student activities. Pardeeville took 2 teams to state curling. The JV curling team lost all 3 games and the varsity team won 2 out of 3 games. The week of February 24th is Winterfest week with a lot of activities going on. High school students registered for classes for the next school year. There was a lot of talk about weighted classes which would offer higher GPA's for harder classes. Mr. Walton left the meeting right after his report.

Board Self Evaluation

Mr. Knitt will look up information when the Board did a self-evaluation several years ago and he will provide copies of the form that was used at that time.

Board Member Concerns

Mr. Smith discussed the need for signs in the Village directing people to the high school building. Ms. Pufahl said she will check with the Village regarding this issue.

Ms. Levzow said she attended a curling meet recently and said the girls and boys did a really good job representing the school. She asked whether the school provided uniforms because the students she saw were not wearing uniforms. Mr. Knitt will check on this.

Approval of Minutes Dated 2/3/14

A motion was made by Ms. Ives to approve the minutes dated 2/3/14. The motion was seconded by Mr. Smith. Motion carried 6-0-1. Ms. Morrison abstained.

Approval of Receipts/Expenditures

A motion was made by Ms. Walker to approve the receipts/expenditures. The motion was seconded by Ms. Levzow. Motion carried 7-0. Check numbers submitted and approved included #50741-50803, 50516-50593, 50683-50707, 10374-10383, 13114, and AMEX0041.

Approval to Purchase New Curtains for Elementary Stage

Proposals for replacing the elementary stage curtains were received from Mainstage Theatrical Supply and Full Compass. Mr. Knitt recommended approving the bid from Mainstage for \$3,680.00 which also includes the installation cost. A motion was made by Ms. Morrison to approve the proposal from Mainstage for \$3,680.00 for the curtains and installation. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval of Elementary Playground Activity Account

The Board was asked to approve a new activity account for the Elementary Playground. Ms. Kamrath plans to use this account for elementary playground improvements. A motion was made by Ms. Morrison to approve an elementary playground activity account. The motion was seconded by Ms. Walker. Motion carried 7-0.

Approval of Overnight Trip for FFA on March 21 and 22, 2014

An overnight trip for FFA members to attend a conference in Stevens Point on March 21 and 22, 2014 was submitted for approval. A motion was made by Ms. Levzow to approve the overnight trip for FFA. The motion was seconded by Mr. Smith. Motion carried 7-0.

Approval of Overnight Trip for FBLA on April 7 and 8, 2014

An overnight trip for FBLA students to attend the state leadership conference in Appleton on April 7 and 8, 2014 was presented to the Board for approval. A motion was made by Ms. Morrison to approve the trip for FBLA on April 7 and 8, 2014 as long as there is male chaperone supervision per our policy. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval of Activities Director Job Description—First Reading

A motion was made by Ms. Ives to approve the first reading of the Activities Director job description. The motion was seconded by Ms. Walker. Motion carried 6-0-1. Ms. Morrison abstained.

Approval of First Reading of Revised Policies

The following policies were presented to the school board for approval of first reading:

- 0144.3 - Conflict of Interest
- 1220 - Employment of the District Administrator
- 1630.01, 3430.01 & 4430.01 - Family and Medical Leave of Absence
- 2131.01 - Reading Instructional Goals and Kindergarten Assessment
- 2700.01 – School Performance Report
- 3120 – Employment of Professional Staff
- 3120.09 & 4120.09 – Volunteers
- 3213 & 4213 – Student Supervision and Welfare
- 3217, 4217 & 7217 – Weapons
- 5111 – Eligibility of Resident/Non-Resident Students
- 5340 – Student Accidents/Illness/Concussion
- 5460 – Graduation Requirements
- 5771 – Search and Seizure
- 7440 – Facility Security
- 8310 - Public Records
- 8405 – Environmental Health and Safety Program
- 8420 Emergency Preparedness
- 8605 – Use of Electronic Wireless Communication Devices by District Employees who Operate Board Owned Vehicles
- 9150 – School Visitors

A motion was made by Ms. Walker to approve the first reading of the policies presented. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, March 3, 2014. Agenda items will include Review of Referendum Informational Material, Board Self Evaluation, Update on Tech Ed Program, Lockers for High School Locker Rooms, Girls Hockey Co-op, Wrestling Co-op, Report on Expulsion Appeal Ruling, Technology Training Update, Board Member Concerns, Approval of Minutes Dated 2/24/14, Approval of Lawn Care Service, Approval of Bank of Poynette Donation, Approval of Spanish Trip for 2015, Approval of Algebra 2 Textbooks, Approval of Human Anatomy and Physiology Textbooks, Approval of Spring Coaches and Approval of Second Reading of Policies.

Adjournment

A motion was made by Ms. Morrison to adjourn. The motion was seconded by Ms. Walker. Motion carried 7-0.

The meeting was adjourned at 7:58 p.m.

Lynette Ives, Clerk